



# City of DeSoto

## Memo

Date: Wednesday, October 15, 2014  
To: Dr. Tarron Richardson, City Manager   
From: Edena J. Atmore, Managing Director, Financial Services   
Subject: September 2014 Financial Reports

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Attached are the September 2014 Financial Reports for the General Fund (GF), Public Utility Fund (PUF), Special Revenue and Capital Project Funds for your review. We hope that this report will provide you with a picture of the City's financial position for the month of September in fiscal year (FY) 2014. The summaries of major revenues and expenditures for the GF, as well as the PUF cover the majority of the total City budget and are listed separately. We have also included a page showing the Uses of Fund Balance items for your review.

### General Fund

**Revenues:** Overall, the revenues for the month of **September** have exceeded our budgeted projections of \$31.95 million by 1.7% of total revenues to date of \$32.4 million. Although this is the end of the fiscal year, we still expect another \$.5 million to be collected in FY 2015 that will be recorded as FY 2014 revenues.

**Property Tax** collections have exceeded our budget and make up 49% of our revenue source for the GF. The final **Sales Tax** receipts for September 2014 are expected to arrive from the State in November. This will increase the collections that have already exceeded the budgeted amount for FY 2014. **Franchise Fees** have already exceeded the projected target and we expect to receive the next quarterly payments in November that represent FY 2014 business. **Licenses and Permit** revenues have exceeded our budget by 66% due to the continued increase of permits issued. The restructuring of the Municipal Court has improved collections from overdue citations and warrants, which has enabled the City to exceed the **Fines and Forfeitures** budget projections by 29%. **Charges for Services, Recreation Fees, and Miscellaneous** revenues have also exceeded our budgeted projections for the year.

**Expenditures:** The total GF actual year-to-date (YTD) expenditures are \$30.82 million, which is 96.5% of the budgeted amount of \$31.93 million for FY 2014. Overall, expenditures reflect the careful management of budgeted funds and staff expects to spend within the budgeted parameters for FY 2014.

In addition, attached is the Certified Dallas County Tax Office Report of the official property tax revenues for September 2014.

### Public Utility Fund

**Revenues:** To date, the overall revenue collected for the **PUF** is 94.93% of the budgeted total, which is within 5.7% of our budgeted amount of \$17.52 million for FY 2014. In addition, this fund collects revenue in October for services performed in FY 2014 that will be recorded as September 2014 revenue. Therefore, even though the PUF revenues have been affected by weather and climate conditions, as well as conservation practices by the population, we are still expecting this fund to be within 4% or less of its overall budgeted projection for FY 2014.

**Expenses:** The YTD expenditures for the **PUF** are 95.27% of our budgeted projections of \$19.52 million. For FY 2014, the PUF intended to spend a portion of their fund balance to accelerate the purchase of new electronic meters so that efficiency and cost savings could be realized sooner. The PUF is expected to stay within the targeted budget amount for FY 2014.

**GENERAL FUND**  
**REVENUES AND EXPENDITURES**  
 FY 2013-2014  
 Through September 2014  
 100% of Budget Year



REVENUES	Final Amended Budget	Current Month Actuals	Actual Current YTD Amount	Projected YTD Amount	YTD Budget		Projected % of Budget
					Projected Variance	Actual YTD% of Budget	
					Over/(Under)		
PROPERTY TAXES	\$15,965,411	\$77,346	\$15,987,321	\$15,965,411	\$21,910	100.1%	100.0%
SALES TAXES	\$5,760,000	\$1,075,727	\$5,775,354	\$4,894,618	\$880,736	100.3%	85.0%
MIXED DRINK TAX	\$33,000	\$0	\$26,879	\$23,558	\$3,321	81.5%	71.4%
FRANCHISE FEES	\$4,037,290	\$111,792	\$3,513,223	\$3,455,274	\$57,949	87.0%	85.6%
LICENSES & PERMITS	\$753,755	\$146,103	\$1,248,422	\$1,035,388	\$213,034	165.6%	137.4%
INTERGOVERNMENTAL	\$511,697	\$15,613	\$423,479	\$477,577	(\$54,098)	82.8%	93.3%
CHARGES FOR SERVICES	\$1,141,250	\$97,864	\$1,212,893	\$1,176,925	\$35,968	106.3%	103.1%
RECREATION FEES	\$226,050	\$14,137	\$254,776	\$219,110	\$35,666	112.7%	96.9%
FINES & FORFEITURES	\$1,119,000	\$130,395	\$1,443,051	\$1,119,000	\$324,051	129.0%	100.0%
INTEREST REVENUES	\$50,000	\$20,046	\$44,168	\$31,575	\$12,593	88.3%	63.2%
ADMINISTRATIVE FEE REIMBURSE	\$1,871,837	\$155,986	\$1,871,837	\$1,871,837	\$0	100.0%	100.0%
MISCELLANEOUS	\$363,200	\$46,544	\$565,154	\$363,200	\$201,954	155.6%	100.0%
INTERFUND TRANSFERS	\$121,037	\$30,020	\$130,853	\$112,739	\$18,114	108.1%	93.1%
<b>TOTAL REVENUES</b>	<b>\$31,953,527</b>	<b>\$1,921,573</b>	<b>\$32,497,410</b>	<b>\$30,746,212</b>	<b>\$1,751,198</b>	<b>101.7%</b>	<b>96.2%</b>

EXPENDITURES					Over/(Under)		
CITY COUNCIL	283,313	\$23,604	\$249,392	\$283,313	(\$33,921)	88.0%	100.0%
CITY MANAGER/GEN ADMIN	994,578	107,027	966,554	\$994,578	(28,024)	97.2%	100.0%
FINANCIAL SERVICES	1,112,452	124,892	1,028,284	\$1,112,452	(84,168)	92.4%	100.0%
INFORMATION TECHNOLOGY	806,783	74,972	736,851	\$806,783	(69,932)	91.3%	100.0%
HUMAN RESOURCES	449,725	91,242	454,875	\$449,725	5,150	101.1%	100.0%
DEVELOPMENT SERVICES	5,377,535	533,703	5,086,370	\$5,377,535	(291,165)	94.6%	100.0%
PARKS AND LEISURE SERVICES	2,395,464	266,669	2,338,441	\$2,395,464	(57,023)	97.6%	100.0%
MUNICIPAL COURT	575,983	56,882	471,406	\$575,983	(104,577)	81.8%	100.0%
LIBRARY SERVICES	944,575	99,621	880,963	\$944,575	(63,612)	93.3%	100.0%
POLICE	8,689,647	996,382	8,633,859	\$8,689,647	(55,788)	99.4%	100.0%
REGIONAL JAIL	340,000	28,333	340,000	\$340,000	-	100.0%	100.0%
FIRE	6,797,381	764,753	6,710,168	\$6,797,381	(87,213)	98.7%	100.0%
SWRCC-REGIONAL DISPATCH	887,665	73,972	887,665	\$887,665	-	100.0%	100.0%
NON-DEPARTMENTAL	2,273,405	179,863	2,034,378	\$2,273,405	(239,027)	89.5%	100.0%
<b>OPERATING EXPENDITURES:</b>	<b>\$31,928,506</b>	<b>\$3,421,915</b>	<b>\$30,819,206</b>	<b>\$31,928,506</b>	<b>(\$1,109,300)</b>	<b>96.5%</b>	<b>100.0%</b>
Revenue Over/(Under) Expenditures	\$25,021	(\$1,500,342)	\$1,678,204				
<b>USES OF FUND BALANCE</b>	<b>916,723</b>	<b>186,012</b>	<b>874,648</b>				
<b>TOTAL EXPENDITURES</b>	<b>\$32,845,229</b>	<b>\$3,607,927</b>	<b>\$31,693,854</b>				

# CITY OF DESOTO

FY 2013-2014

Through September 2014

## USES OF FUND BALANCE

OBJECT	<b>EXPENDITURES</b>	Final Amended Budget FY 2014	Current Month Actuals 2014	Actual YTD Amount 2014
	<b>USES OF FUND BALANCE</b>			
51050	FICA EXP.-EMPLOYER	\$0	\$120	\$1,478
51080	WORKER'S COMPENSATION	\$0	\$11	\$138
51110	TMRS-EMPLOYER	\$0	\$108	\$562
55065	CONSULTANT SERVICES	\$8,390	\$0	\$8,383
55330	LIGHTING OF STREET SIGNS	\$45,000	\$0	\$33,188
55345	SUMMER INTERN PROGRAM	\$25,000	\$1,569	\$18,882
55370	ECONOMIC INCENTIVES	\$210,000	\$0	\$106,305
55385	USER FEE ANALYSIS	\$15,000	\$0	\$0
55420	COMPREHENSIVE PLAN	\$50,000	\$6,485	\$31,230
57510	CHRISTMAS EXPENSES	\$20,000	\$0	\$19,442
57680	FIREWORKS EXPENSES	\$35,000	\$0	\$18,500
57685	TEXAS ONE:TIER 2	\$8,333	\$0	\$0
58160	CAPITAL OUTLAY	\$0	\$136,052	\$136,102
59108	TRANS TO 108-STABILIZATION FD	\$500,000	\$41,667	\$500,000
	<b>TOTAL USES OF FUND BALANCE</b>	<b>\$916,723</b>	<b>\$186,012</b>	<b>\$874,648</b>

**CITY OF DESOTO**  
**Property Tax Collections Report**  
**September 01 - 30, 2014**

	<b>Report Name</b>	<b>Base Tax Levy</b>	<b>Penalty &amp; Interest</b>	<b>Collection Fees</b>	<b>Total</b>
<b>Collections:</b>					
Payments Received	AC003P	\$29,624.79	\$7,870.08	\$6,923.07	\$44,417.94
<b>Adjustments to Collections:</b>					
Refunds/Levy Corrections	AC003A	-\$4,303.95	\$0.00	\$0.00	-\$4,303.95
Return Check Items	AC003A	-\$254.94	-\$50.98	-\$61.19	-\$367.11
Transfers/Reversals	AC003A	\$83.88	-\$11.06	-\$13.45	\$59.37
Total Adjustments to Collections	AC003A	-\$4,475.01	-\$62.04	-\$74.64	-\$4,611.69
Maintenance & Operations	AC002A	\$17,477.60	\$5,410.72	\$6,848.43	\$29,736.75
Interest & Sinking	AC002A	\$7,672.18	\$2,397.32	\$0.00	\$10,069.50
<b>Net Collections</b>	<b>AC002A</b>	<b>\$25,149.78</b>	<b>\$7,808.04</b>	<b>\$6,848.43</b>	<b>\$39,806.25</b>
Transferred Refund from Escrow	AC002A	\$0.00			\$0.00
Rendition Penalty	AC006A	-\$0.28			-\$0.28
Collections Fee		\$0.00			\$0.00
<b>Total Miscellaneous Items</b>		<b>-\$0.28</b>			<b>-\$0.28</b>
M&O Net Payment to Entity		\$17,477.32	\$5,410.72		\$22,888.04
I&S Net Payment to Entity		\$7,672.18	\$2,397.32		\$10,069.50
<b>Total Net Payment to Entity</b>		<b>\$25,149.50</b>	<b>\$7,808.04</b>		<b>\$32,957.54</b>
Net Adjustment to Levy	AR006A	-\$6,933.32			
<b>Current Year Collection Percentage Based on Monthly Collections:</b>				<b>98.66%</b>	

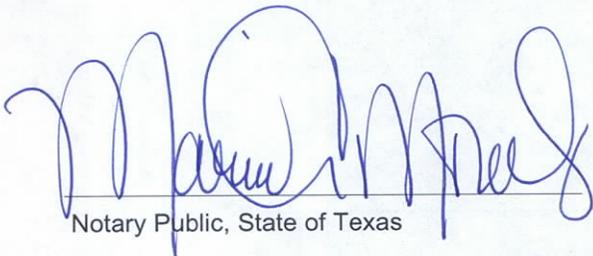
Total Net Payment to Entity = (Payments Received - Total Adj to Coll - Total Misc. Items)

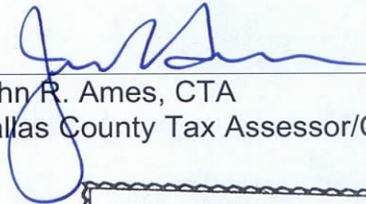
M&O Net Payment to Entity = (Maintenance & Operations - Total Miscellaneous Items)

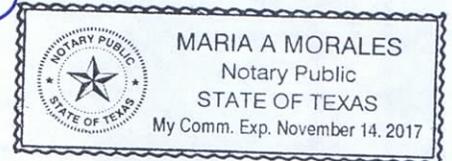
Detail reports will not be attached if no activity occurred for the month.

In accordance with the requirements of the Texas Property Tax Code, Chapter 31, Section 31.10 Paragraph (a), the attached tax collections report is respectfully submitted.

I, John R. Ames, CTA, Dallas County Tax Assessor/Collector, do hereby certify the attached collection totals, to the best of my knowledge.

  
 Notary Public, State of Texas

  
 John R. Ames, CTA  
 Dallas County Tax Assessor/Collector WSB



Sworn and subscribed before me, this 6 day of Oct, 2014.

**PUBLIC UTILITY FUND**  
**REVENUES AND EXPENDITURES**  
**FY 2013-2014**  
**Through September 2014**  
**100% of Budget Year**



	Final Amended Budget	Current Month Actuals	Actual YTD Amount	Projected YTD Amount	YTD Budget Projected Variance	Actual YTD% of Budget	Projected % of Budget
<b>REVENUES</b>					Over/(Under)		
Water Sales	\$9,830,512	\$1,109,135	\$9,170,911	\$9,830,512	(\$659,601)	93.29%	100.00%
Service Fees	\$110,000	\$6,331	\$84,590	\$108,286	(\$23,696)	76.90%	98.44%
Water Connections	\$40,000	\$12,975	\$63,286	\$42,309	\$20,977	158.22%	105.77%
Senior Discount-Water	(\$82,000)	(\$7,392)	(\$85,410)	(\$79,181)	(\$6,229)	104.16%	96.56%
Sewer Service	\$7,325,193	\$611,294	\$7,071,226	\$7,325,193	(\$253,967)	96.53%	100.00%
Sewer Connections	\$16,000	\$1,890	\$12,670	\$12,217	\$453	79.19%	76.36%
Senior Discount-Sewer	(\$80,000)	(\$7,194)	(\$82,908)	(\$76,202)	(\$6,706)	103.64%	95.25%
Penalty Fees	\$336,000	\$28,190	\$341,045	\$340,724	\$321	101.50%	101.41%
Miscellaneous	\$11,000	\$2,142	\$27,526	\$13,076	\$14,450	250.24%	118.87%
Interest Earnings	\$15,000	\$21,899	\$30,498	\$12,260	\$18,238	203.32%	81.73%
<b>TOTAL REVENUES</b>	<b>\$17,521,705</b>	<b>\$1,779,270</b>	<b>\$16,633,434</b>	<b>\$17,529,194</b>	<b>(\$895,760)</b>	<b>94.93%</b>	<b>100.04%</b>
<b>EXPENDITURES</b>					Over/(Under)		
Customer Accounts	\$2,533,026	262,012	\$2,532,005	\$2,317,212	214,793	99.96%	91.48%
Field Operations	\$10,948,246	1,565,324	\$10,084,169	\$10,055,745	28,424	92.11%	91.85%
Non Departmental	\$6,048,030	479,931	\$5,989,814	\$5,577,614	412,200	99.04%	92.22%
<b>TOTAL EXPENDITURES</b>	<b>\$19,529,302</b>	<b>\$2,307,267</b>	<b>\$18,605,988</b>	<b>\$ 17,950,571</b>	<b>655,417</b>	<b>95.27%</b>	<b>91.92%</b>
Revenue Over (Under) Expenditures	\$ (2,007,597)	\$ (527,997)	\$ (1,972,554)				

**OTHER FUNDS - FINANCIAL SUMMARY  
FY 2013-2014**

Through September 2014

100% of Budget Year

Fund Nbr	FUND NAME	Beginning Fund Balance	Annual Revenue Budget	Current Month Revenues	Actual To-Date Revenues	Annual Expenditure Budget	Current Month Expenditures	Actual To-Date Expenditures	Ending Balance To Date
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**OTHER ENTERPRISE FUNDS**

503	WATER METER REPLACEMENT FUND	465,810	1,301,000	108,614	1,301,379	1,300,000	173,372	1,233,269	533,920
504	WATER/SEWER EQUIP REPLACE FUND	142,230	208,375	13	208,537	208,300	-	163,444	187,323
522	STORM DRAINAGE UTILITY FUND	960,413	1,492,150	124,783	1,487,435	1,683,178	140,342	1,617,199	830,649
552	SANITATION ENTERPRISE FUND	1,299,620	3,913,000	361,788	3,867,906	3,680,665	319,949	3,475,051	1,692,475

**HOTEL OCCUPANCY TAX FUND**

221	HOTEL OCCUPANCY TAX FUND	800,579	584,428	64,755	691,840	641,804	24,836	517,061	975,358
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**OTHER SPECIAL REVENUE FUNDS**

108	STABILIZATION FUND-DESOTO	-	500,000	43,221	777,108	-	-	-	777,108
111	SW REGIONAL COMM. CENTER FUND	1,518,767	2,787,295	231,024	2,801,690	3,023,581	268,037	2,764,082	1,556,375
112	CITY JAIL OPERATIONS	305,430	1,054,930	85,421	1,040,847	1,019,045	115,304	959,806	386,471
209	POLICE DEPT.-STATE SEIZED FUND	163	10,050	243	5,262	10,000	-	4,341	1,084
210	POLICE DEPT.- FED SEIZED FUNDS	41,244	117,912	75	270,371	117,712	25,159	87,207	224,408
222	CLOSED- NANCE FARM FUND	20,817	-	3	36	-	20,853	20,853	-
223	YOUTH SPORTS ASSOC-BASEBALL	6,860	32,000	-	33,248	26,000	-	31,902	8,206
224	JUVENILE CASE MANAGER FUND	60,773	30,150	2,800	31,869	24,709	2,133	23,636	69,006
225	MUNICIPAL COURT TECHNOLOGY	32,691	25,100	2,248	25,660	10,000	-	12,429	45,922
226	MUNICIPAL COURT SECURITY FUND	209,752	20,250	1,862	19,584	48,520	871	40,205	189,131
227	RECREATION REVOLVING FUND	236,678	411,920	55,730	432,628	434,949	32,727	379,638	289,668
228	FIRE TRAINING FUND	119,213	268,600	7,870	336,894	301,705	28,547	276,077	180,030
229	POLICE GRANT FUND	46,318	-	-	7,633	20,198	8,976	15,813	38,138
230	ENERGY MANAGEMENT FUND	(54,938)	2,379,758	198,372	2,396,101	2,164,000	325,426	1,980,352	360,811
231	SENIOR CENTER	38,910	15,283	397	10,743	13,225	1,697	11,832	37,821
233	YOUTH SPORTS ASSOC-SOCCER	19,417	50,000	(335)	26,967	49,000	-	36,469	9,915
234	POLICE-HOMELAND SECURE GRANT	-	-	-	-	-	-	-	-
237	HISTORICAL FOUNDATION	4,384	-	-	-	-	-	-	4,384
238	YOUTH SPORTS ASSOC-FOOTBALL	18,170	60,600	3,708	20,341	52,696	11,077	21,164	17,347
239	YOUTH SPORTS ASSOC-BASKETBALL	(695)	21,500	-	23,255	21,000	-	22,465	95
240	HEALTH FACILITIES DEVEL CORP	18,355	45	1	15	100	-	-	18,370
241	HOUSING FINANCE CORP	248,915	30	36	476	20,000	(704)	19,466	229,925
242	INDUSTRIAL DEVEL. AUTHORITY	29,031	50	2	23	250	-	-	29,054
247	YOUTH SPORTS-GIRLS SOFTBALL	3,214	2,100	420	2,710	1,100	-	2,214	3,710
264	FIRE GRANT FUND	-	-	-	763	-	3,476	8,124	(7,361)
624	LIBRARY REVENUE FUND	9,415	10,110	1,072	14,774	10,310	1,891	8,777	15,412

**DEBT SERVICE FUNDS**

305	BOND DEBT SERVICE FUND	1,655,136	6,733,621	447,694	7,866,161	6,307,988	134	6,976,227	2,545,070
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**MAINTENANCE/REPLACEMENT FUNDS**

401	FIRE PPE REPLACEMENT	50,066	63,250	6	63,107	90,663	2,206	79,234	33,939
402	FIRE EQUIP. REPLACEMENT FUND	165,134	1,500	23	321	68,000	-	23,267	142,188
403	FURNITURE REPLACEMENT FUND	(4,788)	30,000	-	30,010	20,000	-	21,969	3,253
406	COMMAND VEHICLE FIRE	61,638	1,100	10	115	14,700	-	245	61,508
407	PARK MAINTENANCE	152,442	26,200	2,196	26,309	63,000	-	1,563	177,188
408	POOL MAINTENANCE FUND	66,908	21,125	1,766	21,183	54,000	-	7,664	80,427
409	POLICE EQUIPMENT REPLACE FUND	14,210	95,402	3	95,200	80,269	2,196	90,990	18,420
410	FACILITY MAINTENANCE	30,008	327,901	27,312	327,779	390,650	21,192	306,838	50,949
412	ELECTRON.EQUIP.REPLACE.FUND	476,724	197,897	16,454	214,362	611,000	18,136	389,974	301,112
419	CAPITAL IMPR.-OTHER PUBL WKS	232,032	639,583	44,579	589,353	800,000	624,241	692,467	128,918
420	EQUIPMENT REPLACEMENT FUND	671,194	497,200	765	497,925	604,200	101,091	568,427	600,692
503	WATER METER REPLACEMENT FUND	465,810	1,301,000	108,614	1,301,379	1,300,000	173,372	1,233,269	533,920
504	WATER/SEWER EQUIP REPLACE FUND	142,230	208,375	13	208,537	208,300	-	163,444	187,323
524	DRAINAGE EQUIP REPLACE FUND	-	-	-	-	-	-	-	-
553	SANITATION EQUIP REPLACE FUND	6,547	55,000	1	55,046	55,000	-	120,160	(58,567)

**PARK DEVELOPMENT CORPORATION**

118	PARK DEVELOPMENT CORP. FUND	442,756	450,600	89,712	481,899	472,971	133	454,241	470,414
347	DEBT SERVICE PARKS DEVELOPMENT	121,291	210,900	17	210,841	211,600	-	213,600	118,532

**CAPITAL PROJECT FUNDS - FINANCIAL SUMMARY**  
**FY 2013-2014**  
 Through September 2014  
 100% of Budget Year

Fund Nbr	FUND NAME	Beginning Fund Balance	Annual Revenue Budget	Current Month Revenues	Actual To-Date Revenues	Annual Expenditure Budget	Current Month Expenditures	Actual To-Date Expenditures	Ending Balance To Date
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**OTHER CAPITAL PROJECTS**

417	PARK LAND DEDICATION	83,640	10,300	20	45,701	47,000	-	9,000	120,341
419	CAPITAL IMPR.-OTHER PUBL WKS	232,032	639,583	44,579	589,353	800,000	624,241	692,467	128,918
486	GENERAL FUND CAPITAL IMPROV	207,452	-	13	10,181	69,677	-	121,180	96,453

**STREET IMPROVEMENTS BOND ISSUANCE PROJECTS**

489	2009 STREET IMPROVEMENTS GO	2,274,095	2,500	272	2,259	1,000,000	215,703	1,584,857	691,497
490	2009 STREET IMPROVEMENTS CO	2,328,155	117,000	1,754	119,947	2,201,036	1,352	680,818	1,767,284

**2011A BOND ISSUANCE PROJECTS**

702	HELIPORT PROJECT-2011A BONDS	272,561	100	-	1,958	50,640	-	272,721	1,798
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**CAPITAL PROJECTS - ENTERPRISE FUNDS**

508	CIP-WATER & SEWER FUND	2,367,352	2,707,500	245,775	2,732,104	5,078,050	11,689	1,359,516	3,739,940
528	DRAINAGE IMPROVEMENTS FUND	2,098,701	1,178,064	98,783	1,178,819	1,175,564	134,941	776,056	2,501,464