

# City of DeSoto

## Memo

Date: Wednesday, March 9, 2016  
To: Dr. Tarron Richardson, City Manager  
From: Tishia N. Jordan, Director, Budget  
Subject: February 2016 Financial Reports

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Attached are the February 2016 Financial Reports for the General Fund (GF), as well as the Public Utility Fund (PUF) for your review. We hope that this report will provide you with a picture of the City's financial position for the month of February in fiscal year (FY) 2016.

The summaries of major revenues and expenditures for the GF, as well as PUF cover the majority of the total City budget and are listed separately. We have also included a page showing the uses of Fund Balance items for your review. The reports that cover the Special Revenue and Capital Project Funds are attached as well.

### **General Fund**

**Revenues:** Overall, the month of February 2016 reflects that we have exceeded projections by 3.7%. **Sales Tax** revenues for February, which are taxes actually collected in December 2015 exceed of our projections for the month by 6.0%. The **Property Tax, Mixed Drink Tax, Franchise Fees, and Recreation Fees** met or exceeded our budgeted projections as of February 2016. Our overall actual year to date (YTD) revenue collected as a percentage of budget is 66.7%, which is greater than 3.7% of the projected average of 63.0%.

**Expenditures:** The total GF actual year-to-date (YTD) expenditures are within our budgeted projections for this month. This month we expended 36.9% of our budgeted amount. Our budgeted projections show that in the past, we have spent around 39.0% of our budget target through February.

In addition, attached is the Certified Dallas County Tax Office Report of the official property tax revenues for February 2016.

### **Public Utility Fund**

**Revenues:** For the month of February 2016, the overall actual revenue collected for the **PUF** is 40.9% of the budgeted total. We have exceeded budgeted projections by approximately 2.3% for this month. The revenues for the **PUF** are considered to be within expectations for February 2016.

**Expenses:** The YTD expenditures for the **PUF** are within our budgeted expectations. For the month of February 2016, the PUF expended 35.1% of the budgeted amount. Our budgeted projections show that in the past, we have spent an average of 38.6% of the budgeted target during this same time period.

**GENERAL FUND**  
**REVENUES AND EXPENDITURES**  
**FY 2015-2016**  
 Through February 2016  
 41.7% of Budget Year



REVENUES	Final Amended Budget	Current Month Actuals	Actual Current YTD Amount	Projected YTD Amount	YTD Budget		
					Projected Variance	Actual YTD% of Budget	Projected % of Budget
					Over/(Under)		
PROPERTY TAXES	\$16,920,253	\$4,086,642	\$16,590,009	\$15,837,357	\$752,652	98.0%	93.6%
SALES TAXES	\$6,950,000	\$1,245,368	\$2,571,297	\$2,151,720	\$419,577	37.0%	31.0%
MIXED DRINK TAX	\$31,000	\$0	\$9,889	\$7,384	\$2,505	31.9%	23.8%
FRANCHISE FEES	\$4,005,719	\$801,777	\$1,258,139	\$1,116,794	\$141,345	31.4%	27.9%
LICENSES & PERMITS	\$904,150	\$105,318	\$450,844	\$486,794	(\$35,950)	49.9%	53.8%
INTERGOVERNMENTAL	\$444,807	\$3,130	\$138,049	\$147,765	(\$9,716)	31.0%	33.2%
CHARGES FOR SERVICES	\$1,478,000	\$100,801	\$449,758	\$502,520	(\$52,762)	30.4%	34.0%
RECREATION FEES	\$244,550	\$4,326	\$71,366	\$59,523	\$11,843	29.2%	24.3%
FINES & FORFEITURES	\$1,395,000	\$158,728	\$580,487	\$626,355	(\$45,868)	41.6%	44.9%
INTEREST REVENUES	\$45,400	\$1,393	\$3,808	\$4,504	(\$696)	8.4%	9.9%
ADMINISTRATIVE FEE REIMBURSE	\$1,871,837	\$155,986	\$779,932	\$780,556	(\$624)	41.7%	41.7%
MISCELLANEOUS	\$342,046	\$94,122	\$175,263	\$95,157	\$80,106	51.2%	27.8%
INTERFUND TRANSFERS	\$36,300	\$27,133	\$30,467	\$19,733	\$10,734	83.9%	54.4%
<b>TOTAL REVENUES</b>	<b>\$34,669,062</b>	<b>\$6,784,724</b>	<b>\$23,109,308</b>	<b>\$21,836,162</b>	<b>\$1,273,146</b>	<b>66.7%</b>	<b>63.0%</b>
EXPENDITURES					Over/(Under)		
CITY COUNCIL	311,012	\$16,993	\$87,818	\$106,926	(\$19,108)	28.2%	34.4%
CITY MANAGER/GEN ADMIN	1,060,893	73,188	383,471	\$413,536	(30,065)	36.1%	39.0%
FINANCIAL SERVICES	1,201,861	62,664	387,268	\$454,303	(67,035)	32.2%	37.8%
INFORMATION TECHNOLOGY	900,188	62,520	331,088	\$337,931	(6,843)	36.8%	37.5%
HUMAN RESOURCES	565,170	44,191	211,955	\$199,618	12,337	37.5%	35.3%
DEVELOPMENT SERVICES	6,418,739	432,936	2,332,474	\$2,403,176	(70,702)	36.3%	37.4%
PARKS AND LEISURE SERVICES	2,770,452	150,015	903,111	\$984,065	(80,954)	32.6%	35.5%
MUNICIPAL COURT	545,139	40,697	176,430	\$178,669	(2,239)	32.4%	32.8%
LIBRARY SERVICES	1,017,432	70,525	339,943	\$381,537	(41,594)	33.4%	37.5%
POLICE	9,251,728	662,585	3,486,175	\$3,715,494	(229,319)	37.7%	40.2%
REGIONAL JAIL	350,000	29,167	145,833	\$129,290	16,543	41.7%	36.9%
FIRE	7,523,822	497,503	2,800,486	\$2,959,872	(159,386)	37.2%	39.3%
SWRCC-REGIONAL DISPATCH	527,000	43,917	219,583	\$215,817	3,766	41.7%	41.0%
NON-DEPARTMENTAL	1,690,250	80,452	782,637	\$842,083	(59,446)	46.3%	49.8%
<b>OPERATING EXPENDITURES:</b>	<b>\$34,133,686</b>	<b>\$2,267,353</b>	<b>\$12,588,272</b>	<b>\$13,322,317</b>	<b>(\$734,045)</b>	<b>36.9%</b>	<b>39.0%</b>
Revenue Over/(Under) Expenditures	\$535,376	\$4,517,371	\$10,521,036				
<b>USES OF FUND BALANCE</b>	<b>1,107,825</b>	<b>243,445</b>	<b>536,231</b>				
<b>TOTAL EXPENDITURES</b>	<b>\$35,241,511</b>	<b>\$2,510,798</b>	<b>\$13,124,503</b>				

**CITY OF DESOTO**  
**FY 2015-2016**  
**Through February 2016**  
**USES OF FUND BALANCE**

OBJECT	<b>EXPENDITURES</b>	Amended Budget FY 2016	Current Month Actuals 2016	Actual YTD Amount 2016
	<b>USES OF FUND BALANCE</b>			
51050	FICA EXP.-EMPLOYER	\$0	\$9,008	\$9,008
51080	WORKER'S COMPENSATION	\$0	\$777	\$777
51110	TMRS-EMPLOYER	\$0	\$12,399	\$12,399
51570	FINAL BENEFIT PAY EXPENSE	\$0	\$117,746	\$117,746
54050	REPAIR & MAINTENANCE	\$60,000	\$0	\$0
55065	CONSULTANT SERVICES	\$167,000	\$0	\$36,375
55310	CLAIMS/LITIGATION EXP.	\$0	\$40,613	\$40,613
55345	SUMMER INTERN PROGRAM	\$12,500	\$0	\$0
55381	BUSINESS GRANTS	\$28,325	\$402	\$6,813
58160	CAPITAL OUTLAY	\$90,000	\$0	\$0
59108	TRANS TO 108-STABILIZATION FD	\$250,000	\$20,833	\$104,167
59412	TRANS TO 412 ELECTRONIC EQUIP	\$500,000	\$41,667	\$208,333
	<b>TOTAL USES OF FUND BALANCE</b>	<b>\$1,107,825</b>	<b>\$243,445</b>	<b>\$536,231</b>

**CITY OF DESOTO**  
**Property Tax Collections Report**  
**February 01 - 29, 2016**

	<b>Report Name</b>	<b>Base Tax Levy</b>	<b>Penalty &amp; Interest</b>	<b>Collection Fees</b>	<b>Total</b>
<b>Collections:</b>					
Payments Received	AC003P	\$4,755,148.56	\$27,289.57	\$5,244.04	\$4,787,682.17
<b>Adjustments to Collections:</b>					
Refunds/Levy Corrections	AC003A	(\$21,745.33)	(\$37.91)	\$0.00	(\$21,783.24)
Return Check Items	AC003A	(\$29,724.51)	(\$1,731.18)	\$0.00	(\$31,455.69)
Transfers/Reversals	AC003A	\$1,240.52	(\$636.69)	(\$352.61)	\$251.22
Total Adjustments to Collections	<b>AC003A</b>	<b>(\$50,229.32)</b>	<b>(\$2,405.78)</b>	<b>(\$352.61)</b>	<b>(\$52,987.71)</b>
Maintenance & Operations	AC002A	\$3,293,167.71	\$17,376.98	\$4,891.43	\$3,315,436.12
Interest & Sinking	AC002A	\$1,411,751.53	\$7,506.81	\$0.00	\$1,419,258.34
<b>Net Collections</b>	<b>AC002A</b>	<b>\$4,704,919.24</b>	<b>\$24,883.79</b>	<b>\$4,891.43</b>	<b>\$4,734,694.46</b>
Transferred Refund from Escrow	AC002A	\$0.00			\$0.00
Rendition Penalty	AC006A	(\$378.40)			(\$378.40)
Collections Fee		\$0.00			\$0.00
<b>Total Miscellaneous Items</b>		<b>(\$378.40)</b>			<b>(\$378.40)</b>
M&O Net Payment to Entity		\$3,292,789.31	\$17,376.98		\$3,310,166.29
I&S Net Payment to Entity		\$1,411,751.53	\$7,506.81		\$1,419,258.34
<b>Total Net Payment to Entity</b>		<b>\$4,704,540.84</b>	<b>\$24,883.79</b>		<b>\$4,729,424.63</b>
Net Adjustment to Levy	AR006A	(\$17,618.60)			
<b>Current Year Collection Percentage Based on Monthly Collections:</b>				<b>95.57%</b>	

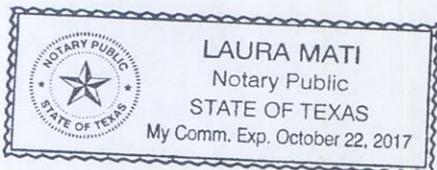
Total Net Payment to Entity = (Payments Received - Total Adj to Coll - Total Misc. Items)

M&O Net Payment to Entity = (Maintenance & Operations - Total Miscellaneous Items)

Detail reports will not be attached if no activity occurred for the month.

In accordance with the requirements of the Texas Property Tax Code, Chapter 31, Section 31.10 Paragraph (a), the attached tax collections report is respectfully submitted.

I, John R. Ames, CTA, Dallas County Tax Assessor/Collector, do hereby certify the attached collection totals, to the best of my knowledge.



*Laura Mati*  
 Notary Public, State of Texas

*John R. Ames*  
 John R. Ames, CTA  
 Dallas County Tax Assessor/Collector

Sworn and subscribed before me, this 3 day of March 2016.

**PUBLIC UTILITY FUND**  
**REVENUES AND EXPENDITURES**  
**FY 2015-2016**  
**Through February 2016**  
**41.7% of Budget Year**



	Final Amended Budget	Current Month Actuals	Actual YTD Amount	Projected YTD Amount	YTD Budget Projected Variance	Actual YTD% of Budget	Projected % of Budget
<b>REVENUES</b>					Over/(Under)		
Water Sales	\$9,462,805	\$602,728	\$3,735,356	\$3,389,198	\$346,158	39.5%	35.8%
Service Fees	\$64,500	\$5,355	\$26,671	\$20,864	\$5,807	41.4%	32.3%
Water Connections	\$70,000	\$7,020	\$23,443	\$32,952	(\$9,509)	33.5%	47.1%
Senior Discount-Water	(\$91,000)	(\$8,247)	(\$40,596)	(\$35,703)	(\$4,893)	44.6%	39.2%
Sewer Service	\$8,952,742	\$756,417	\$3,811,815	\$3,708,942	\$102,873	42.6%	41.4%
Sewer Connections	\$24,000	\$1,890	\$5,740	\$6,742	(\$1,002)	23.9%	28.1%
Senior Discount-Sewer	(\$89,000)	(\$8,052)	(\$39,627)	(\$34,354)	(\$5,273)	44.5%	38.6%
Penalty Fees	\$346,000	\$26,310	\$147,155	\$146,759	\$396	42.5%	42.4%
Miscellaneous	\$27,000	\$2,491	\$9,781	\$16,306	(\$6,525)	36.2%	60.4%
Interest Earnings	\$28,000	\$4,048	\$6,356	\$4,931	\$1,425	22.7%	17.6%
<b>TOTAL REVENUES</b>	<b>\$18,795,047</b>	<b>\$1,389,960</b>	<b>\$7,686,094</b>	<b>\$7,256,637</b>	<b>\$429,457</b>	<b>40.9%</b>	<b>38.6%</b>
<b>EXPENDITURES</b>					Over/(Under)		
Customer Accounts	\$1,794,001	122,910	\$590,787	\$663,565	(72,778)	32.9%	37.0%
Field Operations	\$12,247,181	467,696	\$4,025,752	\$4,726,187	(700,435)	32.9%	38.6%
Non Departmental	\$4,479,771	365,817	\$1,883,756	\$1,750,874	132,882	42.1%	39.1%
<b>TOTAL EXPENDITURES</b>	<b>\$18,520,953</b>	<b>\$956,423</b>	<b>\$6,500,295</b>	<b>\$ 7,140,626</b>	<b>(640,331)</b>	<b>35.1%</b>	<b>38.6%</b>
Revenue Over (Under) Expenditures	\$ 274,094	\$ 433,537	\$ 1,185,799				

**OTHER FUNDS - FINANCIAL SUMMARY  
FY 2015-2016**

Through February 2016  
41.7% of Budget Year

Fund Nbr	FUND NAME	Beginning Fund Balance	Annual Revenue Budget	Current Month Revenues	Actual To-Date Revenues	Annual Expenditure Budget	Current Month Expenditures	Actual To-Date Expenditures	Ending Balance To Date
<b>OTHER ENTERPRISE FUNDS</b>									
503	WATER METER REPLACEMENT FUND	541,263	368,000	30,583	153,173	667,000	-	2,749	691,687
504	WATER/SEWER EQUIP REPLACE FUND	545,725	178,875	-	89,534	178,800	-	147,902	487,357
522	STORM DRAINAGE UTILITY FUND	675,006	1,492,150	126,586	633,480	1,123,052	78,164	416,129	892,357
552	SANITATION ENTERPRISE FUND	1,852,013	4,088,400	396,979	1,636,054	3,966,470	332,684	1,358,429	2,129,638

<b>HOTEL OCCUPANCY TAX FUND</b>									
221	HOTEL OCCUPANCY TAX FUND	1,339,552	706,200	63,471	277,011	721,792	169,765	222,386	1,394,177

<b>OTHER SPECIAL REVENUE FUNDS</b>									
108	STABILIZATION FUND-DESOTO	1,334,071	250,000	20,833	104,406	-	-	-	1,438,477
111	SW REGIONAL COMM. CENTER FUND	495,231	2,935,300	241,893	998,166	3,067,673	264,280	1,342,374	151,023
112	CITY JAIL OPERATIONS	383,250	1,084,930	90,065	448,352	1,117,765	81,975	411,698	419,904
209	POLICE DEPT.-STATE SEIZED FUND	1,407	1,050	54	57	400	-	-	1,464
210	POLICE DEPT.- FED SEIZED FUNDS	521,569	40,200	116,842	225,296	192,823	73,956	136,314	610,551
223	YOUTH SPORTS ASSOC-BASEBALL	4,000	33,248	-	-	39,551	-	-	4,000
224	JUVENILE CASE MANAGER FUND	76,580	30,150	2,950	12,047	61,494	4,051	14,354	74,273
225	MUNICIPAL COURT TECHNOLOGY	63,120	25,100	2,364	9,667	15,730	-	5,954	66,833
226	MUNICIPAL COURT SECURITY FUND	191,512	20,250	1,773	7,317	80,447	2,691	26,651	172,178
227	RECREATION REVOLVING FUND	264,815	385,900	31,117	166,233	444,649	46,042	123,268	307,780
228	FIRE TRAINING FUND	240,111	340,100	105,891	149,842	370,341	98,522	156,937	233,016
229	POLICE GRANT FUND	36,495	70,479	-	8,178	56,784	4,815	8,604	36,069
230	ENERGY MANAGEMENT FUND	534,555	2,103,758	175,313	876,967	1,938,000	139,672	502,187	909,335
231	SENIOR CENTER	35,649	10,608	345	2,888	10,520	514	1,652	36,885
233	YOUTH SPORTS ASSOC-SOCCER	2,000	-	-	-	-	-	-	2,000
237	HISTORICAL FOUNDATION	4,384	-	-	-	-	-	-	4,384
238	YOUTH SPORTS ASSOC-FOOTBALL	19,735	35,200	-	865	33,670	-	9,885	10,715
239	YOUTH SPORTS ASSOC-BASKETBALL	5,999	36,100	-	31,105	36,000	26,833	31,423	5,681
240	HEALTH FACILITIES DEVEL CORP	18,387	45	4	15	100	-	-	18,402
241	HOUSING FINANCE CORP	211,917	30	17	89	20,000	-	7,930	204,076
242	INDUSTRIAL DEVEL. AUTHORITY	29,080	50	6	24	250	-	-	29,104
247	YOUTH SPORTS-GIRLS SOFTBALL	3,655	2,570	1,200	1,580	2,730	-	-	5,235
263	CDBG GRANT FUND	-	229,784	16,992	17,004	229,684	3,860	4,499	12,505
624	LIBRARY REVENUE FUND	26,110	13,110	2,843	8,119	10,920	309	2,162	32,067

<b>DEBT SERVICE FUNDS</b>									
305	BOND DEBT SERVICE FUND	2,829,318	7,542,285	1,955,516	7,219,619	7,506,596	6,305,025	6,312,142	3,736,795

<b>MAINTENANCE/REPLACEMENT FUNDS</b>									
401	FIRE PPE REPLACEMENT	85,234	63,250	-	63,075	12,235	127	1,806	146,503
402	FIRE EQUIP. REPLACEMENT FUND	124,571	1,500	-	54	64,401	-	25,116	99,509
403	FURNITURE REPLACEMENT FUND	3,296	30,000	-	30,012	30,000	668	29,651	3,657
406	COMMAND VEHICLE FIRE	60,498	1,100	-	30	18,200	13,500	14,000	46,528
407	PARK MAINTENANCE	144,685	26,200	2,167	10,909	29,500	-	1,532	154,062
408	POOL MAINTENANCE FUND	24,578	21,125	1,750	8,776	16,400	-	9,567	23,787
409	POLICE EQUIPMENT REPLACE FUND	24,343	115,902	-	57,859	115,652	1,524	47,505	34,697
410	FACILITY MAINTENANCE	271,035	595,326	49,590	248,109	487,793	30,145	145,861	373,283
412	ELECTRON.EQUIP.REPLACE.FUND	773,276	735,933	65,439	308,282	158,800	23,480	111,726	969,832
413	SWRCC-EQUIPMENT REPLACE FUND	19,538	50,000	4,167	20,848	44,494	-	-	40,386
419	CAPITAL IMPR.-OTHER PUBL WKS	223,279	635,689	52,891	264,616	800,943	-	100,851	387,044
420	EQUIPMENT REPLACEMENT FUND	1,463,977	1,090,172	-	556,174	806,774	59,431	725,070	1,295,081
503	WATER METER REPLACEMENT FUND	541,263	368,000	30,583	153,173	667,000	-	2,749	691,687
504	WATER/SEWER EQUIP REPLACE FUND	545,725	178,875	-	89,534	178,800	-	147,902	487,357
524	DRAINAGE EQUIP REPLACE FUND	-	26,000	-	13,000	26,000	-	-	13,000
553	SANITATION EQUIP REPLACE FUND	23,503	84,800	7,067	35,368	34,800	-	-	58,871

<b>PARK DEVELOPMENT CORPORATION</b>									
118	PARK DEVELOPMENT CORP. FUND	682,440	508,650	103,781	214,451	707,250	211,775	336,775	560,116
347	DEBT SERVICE PARKS DEVELOPMENT	118,035	212,075	211,777	211,837	214,275	190,375	192,775	137,097

**CAPITAL PROJECT FUNDS - FINANCIAL SUMMARY**

**FY 2015-2016**

Through February 2016  
41.7% of Budget Year

<b>Fund Nbr</b>	<b>FUND NAME</b>	<b>Beginning Fund Balance</b>	<b>Annual Revenue Budget</b>	<b>Current Month Revenues</b>	<b>Actual To-Date Revenues</b>	<b>Annual Expenditure Budget</b>	<b>Current Month Expenditures</b>	<b>Actual To-Date Expenditures</b>	<b>Ending Balance To Date</b>
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**OTHER CAPITAL PROJECTS**

<b>417</b>	PARK LAND DEDICATION	134,592	10,300	24,700	25,067	50,000	-	-	159,659
<b>419</b>	CAPITAL IMPR.-OTHER PUBL WKS	223,279	635,689	52,891	264,616	800,943	-	100,851	387,044
<b>486</b>	GENERAL CAPITAL IMPROVEMENTS	1,753,928	285,000	537	144,452	331,240	4,000	118,440	1,779,940

**STREET IMPROVEMENTS BOND ISSUANCE PROJECTS**

<b>489</b>	STREET IMPROVEMENTS-GO BONDS	124,782	2,500	-	11	484,857	-	456	124,337
<b>490</b>	STREET IMPROVEMENTS-CO BONDS	3,623,475	4,623,317	831	3,673	7,765,989	112,701	216,990	3,410,158

**2015 BOND ISSUANCE PROJECTS**

<b>705</b>	FIRE STATION IMPROVEMENTS	969,322	3,150,000	337	1,263	4,116,879	41,866	66,491	904,094
<b>710</b>	PARK IMPROVEMENTS	1,002,443	524,750	377	1,363	1,024,750	2,900	6,950	996,856

**CAPITAL PROJECTS - ENTERPRISE FUNDS**

<b>508</b>	CIP-WATER & SEWER FUND	10,653,849	3,082,809	99,041	495,408	11,705,898	243,342	309,420	10,839,837
<b>528</b>	DRAINAGE IMPROVEMENTS FUND	1,617,053	567,021	47,553	236,241	828,930	68,074	202,915	1,650,379