

# City of DeSoto

## Memo

Date: Tuesday, June 14, 2016  
To: Dr. Tarron Richardson, City Manager  
From: Tracy L. Cormier, Accounting Manager  
Subject: May 2016 Financial Reports

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Attached are the May 2016 Financial Reports for the General Fund (GF), as well as the Public Utility Fund (PUF) for your review. We hope that this report will provide you with a picture of the City's financial position for the month of May in fiscal year (FY) 2016.

The summaries of major revenues and expenditures for the GF, as well as PUF cover the majority of the total City budget and are listed separately. We have also included a page showing the uses of Fund Balance items for your review. The reports that cover the Special Revenue and Capital Project Funds are attached as well.

### General Fund

**Revenues:** Overall, the month of May 2016 reflects that we are under our projections by 2.3%. **Sales Tax** revenues for May, which are taxes actually collected in March 2016, are below our year-to-date projections by 13.1%. During the current fiscal year the sales tax economic incentive was paid during the month of May whereas in FY2015, the first year of the incentive, was distributed in June. The incentive is based upon the prior year's sales tax remittance to the City. The **Property Taxes, Mixed Drink Tax, and Recreation Fees** have met or exceeded our budgeted projections as of May 2016. Our overall actual year to date (YTD) revenue collected as a percentage of budget is 76.9%, which is within 2.3% of the projected average of 79.2%.

**Expenditures:** The total GF actual year-to-date (YTD) expenditures are within our budgeted projections for this month. This month we expended 62.4% of our budgeted amount which is 1.1% below our projected target through May.

In addition, attached is the Certified Dallas County Tax Office Report of the official property tax revenues for May 2016.

### Public Utility Fund

**Revenues:** For the month of May 2016, the overall actual revenue collected for the **PUF** is 64.5% of the budgeted total. We exceeded budgeted projections by approximately 3% for this month. The revenues for the **PUF** are considered to be within expectations for May 2016.

**Expenses:** The YTD expenditures for the **PUF** are considered within the budgeted expectations. For the month of May 2016, the PUF expended 57.9% of the budgeted amount. Our budgeted projections show that in the past, we have spent an average of 60.6% of the budgeted target during this same time period.

**GENERAL FUND**  
**REVENUES AND EXPENDITURES**  
 FY 2015-2016  
 Through May 2016  
 66.7% of Budget Year



REVENUES	Final Amended Budget	Current Month Actuals	Actual Current YTD Amount	Projected YTD Amount	YTD Budget		
					Projected Variance	Actual YTD% of Budget	Projected % of Budget
					Over/(Under)		
PROPERTY TAXES	\$16,341,002	\$128,654	\$16,464,962	\$15,896,527	\$568,435	100.8%	97.3%
SALES TAXES	\$6,950,000	(\$599,469)	\$3,155,039	\$4,065,750	(\$910,711)	45.4%	58.5%
MIXED DRINK TAX	\$31,000	\$0	\$20,578	\$15,550	\$5,028	66.4%	50.2%
FRANCHISE FEES	\$4,005,719	\$638,281	\$2,217,522	\$2,243,203	(\$25,681)	55.4%	56.0%
LICENSES & PERMITS	\$904,150	\$75,895	\$734,986	\$849,178	(\$114,192)	81.3%	93.9%
INTERGOVERNMENTAL	\$444,807	\$275	\$236,280	\$261,458	(\$25,178)	53.1%	58.8%
CHARGES FOR SERVICES	\$1,478,000	\$137,058	\$818,833	\$1,027,801	(\$208,968)	55.4%	69.5%
RECREATION FEES	\$244,550	\$22,409	\$132,059	\$115,623	\$16,436	54.0%	47.3%
FINES & FORFEITURES	\$1,395,000	\$108,553	\$954,449	\$1,050,435	(\$95,986)	68.4%	75.3%
INTEREST REVENUES	\$45,400	\$2,264	\$10,863	\$11,750	(\$887)	23.9%	25.9%
ADMINISTRATIVE FEE REIMBURSE	\$1,871,837	\$155,986	\$1,247,891	\$1,248,515	(\$624)	66.7%	66.7%
MISCELLANEOUS	\$409,046	\$42,488	\$247,033	\$257,868	(\$10,835)	60.4%	63.0%
INTERFUND TRANSFERS	\$36,300	\$833	\$32,967	\$23,893	\$9,074	90.8%	65.8%
<b>TOTAL REVENUES</b>	<b>\$34,156,811</b>	<b>\$713,227</b>	<b>\$26,273,462</b>	<b>\$27,067,551</b>	<b>(\$794,089)</b>	<b>76.9%</b>	<b>79.2%</b>
<b>EXPENDITURES</b>					Over/(Under)		
CITY COUNCIL	311,012	\$23,335	\$179,262	\$186,172	(\$6,910)	57.6%	59.9%
CITY MANAGER/GEN ADMIN	1,060,893	96,939	717,108	\$702,523	14,585	67.6%	66.2%
FINANCIAL SERVICES	1,201,861	75,703	671,860	\$748,279	(76,419)	55.9%	62.3%
INFORMATION TECHNOLOGY	900,188	67,163	606,553	\$544,614	61,939	67.4%	60.5%
HUMAN RESOURCES	565,170	37,536	350,355	\$338,876	11,479	62.0%	60.0%
DEVELOPMENT SERVICES	6,418,739	491,090	3,894,403	\$3,897,458	(3,055)	60.7%	60.7%
PARKS AND LEISURE SERVICES	2,770,452	228,722	1,535,107	\$1,634,567	(99,460)	55.4%	59.0%
MUNICIPAL COURT	545,139	34,902	298,116	\$340,385	(42,269)	54.7%	62.4%
LIBRARY SERVICES	1,017,432	71,856	584,221	\$611,884	(27,663)	57.4%	60.1%
POLICE	9,251,728	702,485	6,030,411	\$5,976,616	53,795	65.2%	64.6%
REGIONAL JAIL	350,000	29,167	233,333	\$233,450	(117)	66.7%	66.7%
FIRE	7,523,822	513,792	4,821,184	\$4,878,446	(57,262)	64.1%	64.8%
SWRCC-REGIONAL DISPATCH	527,000	43,917	351,333	\$350,455	878	66.7%	66.5%
NON-DEPARTMENTAL	1,757,250	177,458	1,059,967	\$1,281,387	(221,420)	60.3%	72.9%
<b>OPERATING EXPENDITURES:</b>	<b>\$34,200,686</b>	<b>\$2,594,065</b>	<b>\$21,333,213</b>	<b>\$21,725,112</b>	<b>(\$391,899)</b>	<b>62.4%</b>	<b>63.5%</b>
Revenue Over/(Under) Expenditures	(\$43,875)	(\$1,880,838)	\$4,940,249				
<b>USES OF FUND BALANCE</b>	<b>1,267,206</b>	<b>64,097</b>	<b>726,385</b>				
<b>TOTAL EXPENDITURES</b>	<b>\$35,467,892</b>	<b>\$2,658,162</b>	<b>\$22,059,598</b>				

# CITY OF DESOTO

FY 2015-2016

Through May 2016

## USES OF FUND BALANCE

OBJECT	EXPENDITURES	Amended Budget FY 2016	Current Month Actuals 2016	Actual YTD Amount 2016
	<b>USES OF FUND BALANCE</b>			
51050	FICA EXP.-EMPLOYER	\$0	\$0	\$9,008
51080	WORKER'S COMPENSATION	\$0	\$0	\$777
51110	TMRS-EMPLOYER	\$0	\$0	\$12,399
51570	FINAL BENEFIT PAY EXPENSE	\$118,767	\$0	\$117,746
54050	REPAIR & MAINTENANCE	\$60,000	\$0	\$0
55065	CONSULTANT SERVICES	\$167,000	\$0	\$36,375
55310	CLAIMS/LITIGATION EXP.	\$40,614	\$0	\$40,613
55345	SUMMER INTERN PROGRAM	\$12,500	\$0	\$0
55381	BUSINESS GRANTS	\$28,325	\$1,597	\$9,467
58160	CAPITAL OUTLAY	\$90,000	\$0	\$0
59108	TRANS TO 108-STABILIZATION FD	\$250,000	\$20,833	\$166,667
59412	TRANS TO 412 ELECTRONIC EQUIP	\$500,000	\$41,667	\$333,333
	<b>TOTAL USES OF FUND BALANCE</b>	<b>\$1,267,206</b>	<b>\$64,097</b>	<b>\$726,385</b>

**CITY OF DESOTO**  
**Property Tax Collections Report**  
 May 01 - 31, 2016

	Report Name	Base Tax Levy	Penalty & Interest	Collection Fees	Total
<b>Collections:</b>					
Payments Received	AC003P	\$113,012.48	\$10,932.35	\$2,868.87	\$126,813.70
<b>Adjustments to Collections:</b>					
Refunds/Levy Corrections	AC003A	(\$12,052.86)	\$8.44	(\$8.44)	(\$12,052.86)
Return Check Items	AC003A	\$0.00	\$0.00	\$0.00	\$0.00
Transfers/Reversals	AC003A	(\$3,482.44)	(\$626.17)	(\$354.03)	(\$4,462.64)
Total Adjustments to Collections	<b>AC003A</b>	<b>(\$15,535.30)</b>	<b>(\$617.73)</b>	<b>(\$362.47)</b>	<b>(\$16,515.50)</b>
Maintenance & Operations	AC002A	\$68,231.70	\$7,224.01	\$2,506.40	\$77,962.11
Interest & Sinking	AC002A	\$29,245.48	\$3,090.61	\$0.00	\$32,336.09
<b>Net Collections</b>	<b>AC002A</b>	<b>\$97,477.18</b>	<b>\$10,314.62</b>	<b>\$2,506.40</b>	<b>\$110,298.20</b>
Transferred Refund from Escrow	AC002A	\$0.00			\$0.00
Rendition Penalty	AC006A	(\$33.43)			(\$33.43)
Collections Fee		\$0.00			\$0.00
<b>Total Miscellaneous Items</b>		<b>(\$33.43)</b>			<b>(\$33.43)</b>
M&O Net Payment to Entity		\$68,198.27	\$7,224.01		\$75,422.28
I&S Net Payment to Entity		\$29,245.48	\$3,090.61		\$32,336.09
<b>Total Net Payment to Entity</b>		<b>\$97,443.75</b>	<b>\$10,314.62</b>		<b>\$107,758.37</b>

Net Adjustment to Levy AR006A \$97,517.85

**Current Year Collection Percentage Based on Monthly Collections: 97.65%**

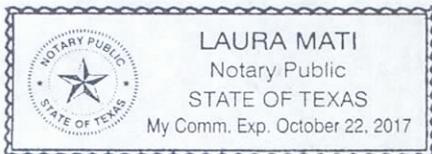
Total Net Payment to Entity = (Payments Received - Total Adj to Coll - Total Misc. Items)

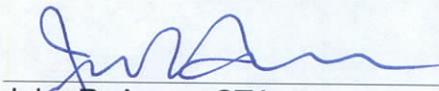
M&O Net Payment to Entity = (Maintenance & Operations - Total Miscellaneous Items)

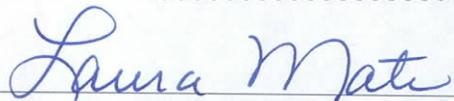
Detail reports will not be attached if no activity occurred for the month.

In accordance with the requirements of the Texas Property Tax Code, Chapter 31, Section 31.10 Paragraph (a), the attached tax collections report is respectfully submitted.

I, John R. Ames, CTA, Dallas County Tax Assessor/Collector, do hereby certify the attached collection totals, to the best of my knowledge.



  
 John R. Ames, CTA  
 Dallas County Tax Assessor/Collector *JS*

  
 Notary Public, State of Texas

Sworn and subscribed before me, this 2 day of June, 2016.

**PUBLIC UTILITY FUND**  
REVENUES AND EXPENDITURES

FY 2015-2016  
Through May 2016  
66.7% of Budget Year



	Final Amended Budget	Current Month Actuals	Actual YTD Amount	Projected YTD Amount	YTD Budget Projected Variance	Actual YTD% of Budget	Projected % of Budget
<b>REVENUES</b>					Over/(Under)		
Water Sales	\$9,462,805	\$692,402	\$5,661,331	\$5,327,748	\$333,583	59.8%	56.3%
Service Fees	\$64,500	\$3,128	\$37,950	\$31,873	\$6,077	58.8%	49.4%
Water Connections	\$70,000	\$1,686	\$35,910	\$58,510	(\$22,600)	51.3%	83.6%
Senior Discount-Water	(\$91,000)	(\$8,313)	(\$65,508)	(\$58,020)	(\$7,488)	72.0%	63.8%
Sewer Service	\$8,952,742	\$836,895	\$6,157,543	\$5,980,074	\$177,469	68.8%	66.8%
Sewer Connections	\$24,000	\$280	\$8,680	\$11,739	(\$3,059)	36.2%	48.9%
Senior Discount-Sewer	(\$89,000)	(\$8,130)	(\$63,993)	(\$55,892)	(\$8,101)	71.9%	62.8%
Penalty Fees	\$346,000	\$27,150	\$228,600	\$230,401	(\$1,801)	66.1%	66.6%
Miscellaneous	\$27,000	\$93,717	\$107,888	\$28,429	\$79,459	399.6%	105.3%
Interest Earnings	\$28,000	\$684	\$8,287	\$10,784	(\$2,497)	29.6%	38.5%
<b>TOTAL REVENUES</b>	<b>\$18,795,047</b>	<b>\$1,639,499</b>	<b>\$12,116,688</b>	<b>\$11,565,646</b>	<b>\$551,042</b>	<b>64.5%</b>	<b>61.5%</b>
<b>EXPENDITURES</b>					Over/(Under)		
Customer Accounts	\$1,794,001	126,030	\$1,007,112	\$1,076,831	(69,719)	56.1%	60.0%
Field Operations	\$12,585,181	922,192	\$6,937,998	\$7,525,435	(587,437)	55.1%	59.8%
Non Departmental	\$4,479,771	366,317	\$2,980,707	\$2,822,435	158,272	66.5%	63.0%
<b>TOTAL EXPENDITURES</b>	<b>\$18,858,953</b>	<b>\$1,414,539</b>	<b>\$10,925,817</b>	<b>\$ 11,424,701</b>	<b>(498,884)</b>	<b>57.9%</b>	<b>60.6%</b>
Revenue Over (Under) Expenditures	\$ (63,906)	\$ 224,960	\$ 1,190,871				

**OTHER FUNDS - FINANCIAL SUMMARY  
FY 2015-2016**

Through May 2016  
66.7% of Budget Year

Fund Nbr	FUND NAME	Beginning Fund Balance	Annual Revenue Budget	Current Month Revenues	Actual To-Date Revenues	Annual Expenditure Budget	Current Month Expenditures	Actual To-Date Expenditures	Ending Balance To Date
<b>OTHER ENTERPRISE FUNDS</b>									
503	WATER METER REPLACEMENT FUND	541,263	368,000	31,066	245,555	667,000	9,848	67,902	718,916
504	WATER/SEWER EQUIP REPLACE FUND	545,725	178,875	20	179,011	325,537	42,908	190,810	533,926
522	STORM DRAINAGE UTILITY FUND	680,137	1,492,150	127,168	1,014,316	1,123,052	76,411	679,397	1,015,056
552	SANITATION ENTERPRISE FUND	1,861,565	4,088,400	342,162	2,659,104	4,004,148	354,144	2,396,348	2,124,321

<b>HOTEL OCCUPANCY TAX FUND</b>									
221	HOTEL OCCUPANCY TAX FUND	1,339,552	706,200	77,203	516,575	1,271,792	102,420	365,322	1,490,805

<b>OTHER SPECIAL REVENUE FUNDS</b>									
108	STABILIZATION FUND-DESOTO	1,334,071	250,000	20,889	167,100	-	-	-	1,501,171
111	SW REGIONAL COMM. CENTER FUND	495,231	2,935,300	243,870	1,841,030	3,067,673	216,311	2,055,710	280,551
112	CITY JAIL OPERATIONS	383,250	1,084,930	90,341	717,553	1,117,765	89,171	716,653	384,150
209	POLICE DEPT.-STATE SEIZED FUND	1,407	1,050	1	61	400	-	-	1,468
210	POLICE DEPT.- FED SEIZED FUNDS	521,569	40,200	499	230,754	324,635	8,319	194,526	557,797
223	YOUTH SPORTS ASSOC-BASEBALL	4,000	33,248	-	-	39,551	-	-	4,000
224	JUVENILE CASE MANAGER FUND	76,580	30,150	2,512	19,454	61,494	4,384	28,449	67,585
225	MUNICIPAL COURT TECHNOLOGY	63,120	25,100	2,019	15,619	15,730	120	9,856	68,883
226	MUNICIPAL COURT SECURITY FUND	191,512	20,250	1,523	11,818	80,447	2,435	36,027	167,303
227	RECREATION REVOLVING FUND	264,815	385,900	32,408	285,935	444,649	41,184	233,226	317,524
228	FIRE TRAINING FUND	240,111	340,100	22,080	193,668	370,341	21,877	226,239	207,540
229	POLICE GRANT FUND	36,495	70,479	10,905	19,082	56,784	6,316	27,416	28,161
230	ENERGY MANAGEMENT FUND	534,555	2,103,758	175,406	1,403,233	1,938,000	149,376	942,485	995,303
231	SENIOR CENTER	35,649	10,608	543	4,635	10,520	1,283	7,391	32,893
233	YOUTH SPORTS ASSOC-SOCCER	2,000	-	-	-	-	-	-	2,000
237	HISTORICAL FOUNDATION	4,384	-	-	160	-	-	-	4,544
238	YOUTH SPORTS ASSOC-FOOTBALL	19,735	35,200	461	1,529	33,670	-	9,885	11,379
239	YOUTH SPORTS ASSOC-BASKETBALL	5,999	36,100	-	28,805	36,000	-	36,960	(2,156)
240	HEALTH FACILITIES DEVEL CORP	18,387	45	4	27	100	-	-	18,414
241	HOUSING FINANCE CORP	211,917	30	-	125	20,000	12,120	20,050	191,992
242	INDUSTRIAL DEVEL. AUTHORITY	29,080	50	6	44	250	-	-	29,124
247	YOUTH SPORTS-GIRLS SOFTBALL	3,655	2,570	-	2,740	2,730	-	-	6,395
263	CDBG GRANT FUND	-	229,784	6,001	42,116	229,684	10,316	31,576	10,540
624	LIBRARY REVENUE FUND	26,110	13,110	2,805	15,371	10,920	1,850	6,005	35,476

<b>DEBT SERVICE FUNDS</b>									
305	BOND DEBT SERVICE FUND	2,829,318	7,542,285	33,604	7,676,322	7,506,596	250	6,314,392	4,191,248

<b>MAINTENANCE/REPLACEMENT FUNDS</b>									
401	FIRE PPE REPLACEMENT	85,234	63,250	13	63,126	12,235	53	5,957	142,403
402	FIRE EQUIP. REPLACEMENT FUND	124,571	1,500	9	88	64,401	-	31,529	93,130
403	FURNITURE REPLACEMENT FUND	3,296	30,000	-	30,012	30,000	-	30,000	3,308
406	COMMAND VEHICLE FIRE	60,498	1,100	4	44	18,200	-	14,000	46,542
407	PARK MAINTENANCE	144,685	26,200	2,182	17,463	29,500	1,500	3,032	159,116
408	POOL MAINTENANCE FUND	24,578	21,125	1,754	14,040	16,400	-	9,567	29,051
409	POLICE EQUIPMENT REPLACE FUND	24,343	115,902	5	115,704	115,652	1,849	87,534	52,513
410	FACILITY MAINTENANCE	271,035	595,326	49,632	397,020	487,793	26,591	221,095	446,960
412	ELECTRON.EQUIP.REPLACE.FUND	773,276	735,933	61,459	491,520	158,800	726	113,041	1,151,755
413	SWRCC-EQUIPMENT REPLACE FUND	19,538	50,000	4,172	33,363	44,494	-	5,579	47,322
419	CAPITAL IMPR.-OTHER PUBL WKS	223,279	635,689	52,942	423,448	800,943	283	101,134	545,593
420	EQUIPMENT REPLACEMENT FUND	1,463,977	1,090,172	11,479	1,081,322	1,545,406	112,020	1,043,335	1,501,964
503	WATER METER REPLACEMENT FUND	541,263	368,000	31,066	245,555	667,000	9,848	67,902	718,916
504	WATER/SEWER EQUIP REPLACE FUND	545,725	178,875	20	179,011	325,537	42,908	190,810	533,926
524	DRAINAGE EQUIP REPLACE FUND	-	26,000	-	26,000	26,000	24,309	24,309	1,691
553	SANITATION EQUIP REPLACE FUND	23,503	84,800	7,078	56,605	34,800	-	-	80,108

<b>PARK DEVELOPMENT CORPORATION</b>									
118	PARK DEVELOPMENT CORP. FUND	682,440	508,650	(49,049)	264,024	707,250	-	707,870	238,594
347	DEBT SERVICE PARKS DEVELOPMENT	118,035	212,075	14	211,887	214,275	-	192,775	137,147

**CAPITAL PROJECT FUNDS - FINANCIAL SUMMARY**

**FY 2015-2016**

Through May 2016  
66.7% of Budget Year

<b>Fund Nbr</b>	<b>FUND NAME</b>	<b>Beginning Fund Balance</b>	<b>Annual Revenue Budget</b>	<b>Current Month Revenues</b>	<b>Actual To-Date Revenues</b>	<b>Annual Expenditure Budget</b>	<b>Current Month Expenditures</b>	<b>Actual To-Date Expenditures</b>	<b>Ending Balance To Date</b>
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**OTHER CAPITAL PROJECTS**

<b>417</b>	PARK LAND DEDICATION	134,592	10,300	20	77,135	50,000	-	-	211,727
<b>419</b>	CAPITAL IMPR.-OTHER PUBL WKS	223,279	635,689	52,942	423,448	800,943	283	101,134	545,593
<b>486</b>	GENERAL CAPITAL IMPROVEMENTS	1,753,928	285,000	721	289,004	403,686	-	146,886	1,896,046

**STREET IMPROVEMENTS BOND ISSUANCE PROJECTS**

<b>489</b>	STREET IMPROVEMENTS-GO BONDS	124,782	2,500	427	444	484,857	-	456	124,770
<b>490</b>	STREET IMPROVEMENTS-CO BONDS	3,623,475	4,623,317	1,185	7,154	7,765,989	66,574	419,027	3,211,602

**2015 BOND ISSUANCE PROJECTS**

<b>705</b>	FIRE STATION IMPROVEMENTS	969,322	3,150,000	408	2,475	4,116,879	21,038	157,538	814,259
<b>710</b>	PARK IMPROVEMENTS	1,002,443	524,750	483	2,736	1,024,750	-	6,950	998,229

**CAPITAL PROJECTS - ENTERPRISE FUNDS**

<b>508</b>	CIP-WATER & SEWER FUND	10,008,849	3,082,809	99,565	794,128	12,713,362	680,835	1,021,264	9,781,713
<b>528</b>	DRAINAGE IMPROVEMENTS FUND	1,648,423	567,021	47,151	377,723	1,086,840	-	203,217	1,822,929