

CITY OF DESOTO TEXAS

2019 ANNUAL PLAN

**Application for Community Development Block Grant
Funding Program Year October 1, 2019 – September 30, 2020**

Approved by DeSoto City Council July 16, 2019



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Executive Summary

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2019 Annual Action Plan for the City of DeSoto, Texas, has been prepared in response to a consolidated planning process developed by the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) program.

The 2019 Annual Action Plan is consistent with the 2015 - 2019 Consolidated Plan which outlined housing, community and economic development needs, priorities, strategies, and projects that will be undertaken by the City of DeSoto with the funds the City receives from the U.S. Department of Housing and Urban Development (HUD). As an entitlement jurisdiction, the City receives an annual share of federal Community Development Block Grant (CDBG) funds. In order to receive its' CDBG entitlement, the City must submit a Consolidated Plan once every five years and each year's Annual Action Plan to HUD. The funds are intended to provide lower and moderate-income households with viable communities, including decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities include community facilities and improvements, housing rehabilitation and preservation, development activities, public services, economic development, planning, and program administration.

The Consolidated Plan and Annual Plan serves the following functions: 1) A planning document for the City, which builds upon a citizen participation process; 2) An application for federal funds under HUD's formula grant programs; 3) A strategy to be followed in carrying out HUD programs; and, 4) An action plan that provides a basis for assessing performance.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The target areas designated by the City are those which have the highest levels of poverty and the greatest need for infrastructure improvements, housing rehabilitation, housing assistance, and public and community services. During the development of the 2015 – 2019 Consolidated Plan, the City of

DeSoto identified six alley improvement projects in three census tracts within the CDBG low - moderate-income areas. These six alley improvement projects were designated by the City for combined funding from CDBG and City General Fund, one project to be funded each Annual Action Plan Year.

The City designated Census Tracts 166.183, 166.192 and 166.193 as three target areas and identified alley improvement project for each Annual Action Plan Year. These target areas and associated alley improvement projects are identified on a map featured on the City website and a demonstration of how to access that information was available during the Town Hall Meetings and City Council Public Hearing and will continue to be a feature of our future public participation efforts. CDBG eligible areas, also known as Low- to Moderate-Income Areas, are identified through a map on the City of DeSoto website and attached as an appendix to this document.

The highest priority needs for the target areas and the city's low/mod population are public improvements and infrastructure, housing assistance and homeownership, preservation of affordable housing, elimination of slum and blighted conditions, homeless prevention, and public service programs including transportation.

Market conditions, especially increasing housing and transportation costs, low incomes and stagnant wages have increased the need for housing assistance and transportation programs in support of low-moderate income households, elderly and persons with disabilities. City's resources from federal, state, and local sources are limited and expected to remain the same in the coming years, which will diminish the available resources. The City is working to find new sources of funding and organizations to leverage these dollars.

The City continues to build its' institutional delivery system currently in place. City programs are supported through contracts and service agreement with private businesses and public agencies and the City will work to enhance its outreach and information efforts; to make its project selection process transparent; and to ensure coordination, collaboration, and information sharing among the various entities responsible for program delivery. The City of DeSoto will continue its actively participate in support programs and activities with service agencies including those sponsored by the Metro Dallas Home Alliance and Dallas County CoC, and Affordable Housing Programs sponsored by the North Texas Council of Governments.

The needs in the City are numerous and varied. The principal needs are: 1) public improvements and public infrastructure to improve neighborhoods, 2) providing housing assistance, preservation of affordable housing, and supporting homeownership, 3) public facility improvements to meet ADA compliance requirements, and 4) programs in support of specific objectives including public services that support elderly and disabled persons and low and moderate-income households

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of DeSoto is entering its' fifth year as an entitlement community and has experience with the administration of CDBG funded infrastructure projects, having administered CDBG funds for program years 2014, 2015, 2016, and 2017. The City also has experience administering Public Improvements and Infrastructure programs prior to becoming an entitlement grantee with funding from the Dallas County CDBG Program. Each of the projects in the previous Action Plans was successfully completed on time and within budget, and appropriate reports were submitted on time. These projects, primarily Infrastructure, Transportation Assistance, and Code Enforcement projects, have benefitted the low/mod residents in neighborhoods throughout the city and in designated target areas.

Activities funded and Goals established were based first on priority needs identified during our public engagement with citizens, input from agencies providing direct services to low and moderate-income and special needs populations, and the elected and appointed City officials. Public engagement groups attending two Town Hall Meetings identified public services including transportation and senior services, alley reconstruction - infrastructure, and housing as high priorities. Second, programs deemed as high priority needs were ultimately selected and recommended for funding in the Annual Plan on the basis of maximizing the number of persons served; minimizing cost of program delivery and administrative overhead; programs that are not currently being provided by other sources; and leveraging local and private funding to support an activity or program. The Taxicab Transportation Voucher program meets all four criteria due to limited public transportation being available to seniors, physically challenged, and low-moderate persons to access essential services. The Alley projects are supported with a general fund match that provides an average of two-thirds funding and one-third CDBG. While affordable housing remains a high priority, the program per unit cost of an average of \$45,000 for repairs, plus program delivery cost would not allow the City to address a significant number of persons in need. This City will continue to look for additional sources of funds to address this critical need.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City considers the involvement of its low- and moderate-income residents to be essential to the development and implementation of its Five-Year Consolidated Plan and each Annual Action Plan.

As noted in PR-10, Consultation, two publicized Town Hall public hearings to receive public comment were held April 8, 2019 Library 10:00 am and City Council Chamber 5:00 pm. A public comment period for public review of the Draft 2019 Annual Action Plan was advertised for June 14, 2019, through July 15, 2019. A publicized City Council Public Hearing for Adoption of the 2019 Annual Action Plan was held on July 16, 2019, with the adoption of the 2019 AAP on this day as well. These sessions were part of a

concerted effort to obtain as much public input as possible in the preparation of the Plan. All public hearings and town hall meetings were advertised in the local newspaper and on the City Website. During the City Council Public Hearing on April 8, 2019, the CDBG Program was discussed and there were no citizen responses or suggestions regarding changes in the use of the funding in the 2019 AAP year.

The City staff also conducted interviews with key department heads and staff and made a presentation at the City Council Public Hearing to explain the program, the City's status as a participating jurisdiction and answered questions from the Council and the public. Active participation by attendees and City Council members at the meetings provided insight into community needs. Input from City staff articulated the need for infrastructure projects, such as street and alley reconstructions in the low- to moderate-income areas of the City.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The public had opportunities to provide input on the 2019 Annual Action Plan. Public comments and ideas received at the town hall public meetings and public hearings were reviewed and incorporated in establishing the City's needs and program priorities for the Annual Action Plan. Town Hall Meetings were held on April 8, 2019, to receive public comment on the 2019 Annual Action Plan. The 30-day public comment period was June 14, 2019 – July 15, 2019. The City held a final Public Hearing and approved the Annual Action Plan on July 16, 2019.

Public comments were received at the Town Hall and City Council Public Hearings or during the public comment period:

Provide a transition program for youth aging out of foster care to assist with life skills such as job readiness, financial literacy, and personal relationships.

Provide a program for residents struggling to obtain employment because of prior legal problems.

Hospitality focused program to assist in welcoming visitors of Desoto through partnerships with local schools and hotels.

Increase accessibility to surrounding areas and businesses for all residents of Desoto.

Provide home repair and home modernization services too low to moderate-income elder residents of DeSoto. Additionally, provide elders with concierge services and access to a food bank.

All responses were considered in drafting the plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City accepted all comments received during the Annual Action Plan process, with no objections by the City.

7. Summary

The City is required to prepare and submit an Annual Action Plan for HUD approval in order to receive Community Development Block Grant Funds.

The Consolidated Plan and this 2019 Annual Action Plan sets forth a description of activities for the use of funds that will become available during the coming federal fiscal year, determines goals for individuals and households to be served, and describes the implementation plan and geographic location of the activities to be undertaken. The formula allocation for the Community Development Block Grant program FY 2019 will be \$288,079.

The 2019 Annual Action Plan of the City of DeSoto has identified specific objectives and projects for the program year including infrastructure improvements in low-moderate income areas, and public services transportation assistance activities for low/moderate-income persons. The City has not proposed funding for housing activities. The City will develop program guidelines prior to funding such activities in the future.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Department of Administration

Table 1 – Responsible Agencies

Narrative (optional)

The Administration Department is the lead agency for the completion of the Consolidated Plan and the implementation of the Annual Action Plan, as well as the responsible party for the processing and distribution of federal funds under the CDBG program, once allocated by the federal government and approved by the City Council.

Other offices and agencies responsible for executing and administering programs covered by the Annual Plans and Consolidated Plan include the City's Department of Development Services, Building Inspections, Parks and Recreation, Code Enforcement, Police Department and Planning, and Zoning.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Intergovernmental cooperation is vital to the success of Consolidated Plan and Annual Action Plan efforts, given the diversity of programs and agencies providing services. The City will implement the Annual Action Plan through the efforts of public, private, non-profit, and for-profit organizations to meet the stated goals and objectives. The collaborative approach employed by the City will be a valuable tool in eliciting input that would not otherwise be available. This development process synthesizes diverse ideas and approaches into a comprehensive and coherent planning document and set of strategies that address the low-moderate income population's needs of the City in a clear and logical fashion.

The City of DeSoto Community Development program consults with City departments, local nonprofit agencies, businesses, residents, and the public to identify resources to support the needs of residents. The process includes identifying both short-range and long-range perspectives on human services, physical development, and affordable housing needs. As a result, the City reached out and consulted with public and private agencies to provide health services, social and fair housing services, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, homeless persons, State and local health agencies, and child welfare organizations. The City will partner with the Dallas Housing Authority (DHA) on providing Section 8 Vouchers throughout the city. Additionally, the City will regularly consult with community stakeholders such as nonprofit agencies, social service providers, the local Continuum of Care, realtors, developers, builders, and lenders regarding the availability of services and assistance for affordable housing, social services, and economic development.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City recognizes that the preparation of the Consolidated Plan and Annual Action Plans require discussion and consultation with many diverse groups, organizations, and agencies, and the City will work closely with agencies and city departments to enhance coordination among public and private sector programs, agencies, and activities. Various county agencies, not-for-profit organizations, and service providers engaged in a consultative process to develop and implement the Annual Action Plan. The City has established procedures to ensure coordination with City Departments, including the City's Department of Development Services, Building Inspections, Code Enforcement, Parks and Recreation, Police Department, Police Department and Planning and Zoning. The City has had and will maintain a relationship with the Dallas County CDBG Program to identify ways in which our jurisdictions can work together. While there are no current collaborations between the Dallas County CDBG funded programs and DeSoto's grant program, efforts are coordinated with Dallas County and other municipalities on specific issues such as the Continuum of Care and Annual Homeless Count coordinated

by the Metro Dallas Homeless Alliance. The City will work closely with local non-profit organizations to actively encourage homeless programs and housing programs for low- and moderate-income persons. Also, the City Administration Department will work develop a positive relationship with the builders, developers, and financial institutions in the County and the region as the programs develop.

The City of Desoto recognizes Metro Dallas Homeless Alliance (MDHA) as the designated lead agency that will act as the regional authority on homelessness. MDHA is the lead agency for the Continuum of Care and Homeless Management Information System (HMIS) operator of the Dallas City and Collin/Irving counties. MDHA is a 501(c)(3) member organization that brings together approximately 85 agencies including shelters, hospitals, government agencies, local municipalities, nonprofits (including youth and family providers), faith-based organizations, housing and treatment providers, individuals (including homeless consumers), businesses, medical/educational leaders, and other community members. Continuum of Care assembly meetings is held on the fourth Tuesday of each month.

The City continues to take a collaborative approach to address the needs of low-income residents. The City participated in the Annual Point in time Count in January 2016, January 2017, January 2018, and January 2019 with Code Enforcement, Police and Community Development staff identifying homeless populations in Desoto and working to match persons identified with services available. The City will participate in the Count scheduled for January 2020. The City will explore the possibility of utilizing the Texas Department of Housing and Community Development Funds to support a housing rehabilitation program. Other considerations include encouraging Habitat for Humanities to consider housing development for low- and moderate-income households in Desoto. The City will continue to refer residents to the Dallas Housing Authority for Section 8 Voucher assistance as a waiting list and application intake are open to the persons eligible to apply. Referrals are made to residents in need of local shelter to Desoto Homeless Shelters and Services for the Needy; Bridges Safehouse Inc. based in Cedar Hills and Living Word in the Cliffs Ministries. In Dallas, referrals are made to the North Texas Food Bank and various shelters/members of the continuum of care.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of DeSoto will coordinate with shelters and service providers to receive survey data for homeless persons in shelters in Dallas County or accessing services on the PIT night, identifying themselves as living or having lived in DeSoto. Based on data collected during the PIT for homeless persons in DeSoto and identification of homeless persons in Dallas County shelters whose homeless origin began in DeSoto, City personnel identified service providers and will make referrals of homeless persons to those services.

MDHA provides stewardship and management of approximately \$15.5 million in federal funds annually for the Dallas City and County/Irving Continuum of Care (TX-600) (CoC). The Continuum of Care's core

duties are to manage the community's response to at-risk and homeless persons within its geographical area, including: (i) promoting a community-wide commitment to the goal of ending homelessness; (ii) providing funding for efforts by nonprofit providers, state and local governments to quickly re-house homeless individuals and families while minimizing the trauma and dislocation caused by homelessness; (iii) promoting access to and effective utilization of mainstream programs by homeless individuals and families; and (iv) optimizing self-sufficiency among individuals and families experiencing homelessness. MDHA published its 2017-18 Strategic Work Plan for the period July 1, 2017, through June 30, 2018. The Strategic Work Plan was developed to effectively organize and utilize resources in a goal-oriented, performance-based, action plan. The plan gives MDHA and CoC leadership a road map to build a responsive and effective system of care to reduce the number of persons experiencing homelessness, length of stay and returns to homelessness and supports the four key goals of the United States Interagency Council on Homelessness Opening Doors: Federal Strategic Plan to Prevent and End Homelessness, as follows: Ending Veteran homelessness, chronic homelessness, youth homelessness, and homelessness among families. MDHA's Strategic Work Plan goals include Increase Access to Affordable Housing, end Chronic, Veteran and Elderly Homelessness, improve access and coordination of services and housing, rapidly house households with children, drive decision-making with HMIS Data, and address racial disparities in homelessness and service delivery. MDHA's Strategic Work Plan objectives include: reduce the number of persons experiencing homelessness by 5%, reduce the length of stay in homelessness by 10%, reduce the number of chronic, veteran and elderly homeless by 50%, increase the number of unsheltered persons prioritized for housing to 500, increase incomes for 20% of zero-income households on housing priority list, increase occupancy rates for all available shelter and housing beds to no less than 98.6%, increase housing stability in homeless housing programs to 96%, and increase HMIS participation rates to no less than 86% of all beds and housing types. MDHA will report out on the results of the Strategic Work Plan through the following: Homeless Response System Community Dashboard - Quarterly, System Performance Report - Annually, Housing Priority List - Weekly, Housing Priority List Tracker - Monthly, Housing Inventory Chart - Biannually, Point in Time Count - Annually, Continuum of Care Annual Performance Report - Biannually, and Annual Homeless Assessment Report – Annually MDHA also manages the annual Point-in-Time (PIT), Homeless Count, to provide objective data regarding the number and needs of the homeless population, which is vital to the development of housing and services for the homeless community. On March 9, 2017, MDHA presented its annual State of the Homelessness Address 2017 and shared numbers from the 2017 PIT Homeless Count conducted on January 26, 2017.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of DeSoto will actively participate in the programs and activities sponsored by the Dallas County CoC and the Metro Dallas Homeless Alliance aimed at reducing poverty and addressing the needs of persons in poverty and those in need of services and support. In addition to involvement in programs,

DeSoto will participate in the monthly meeting with the CoC and MDHA to discuss policy and support the collection of data for those persons in need of and receiving services. The City of DeSoto participated in the Point in Time (PIT) Homeless Count (January 2019) and sponsored by Metro Dallas Homeless Alliance in conjunction with the Dallas County CoC. The City of DeSoto will coordinate with shelters and service providers to receive survey data for homeless persons in shelters in Dallas County or accessing services on the PIT night, identifying themselves as living or having lived in DeSoto. Based on data collected during the PIT for homeless persons in DeSoto and identification of homeless persons in Dallas County shelters whose homeless origin began in DeSoto, City personnel will identify service providers and make referrals of homeless persons to those services.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of De Soto Engineering
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-homeless Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Market Analysis Infrastructure/Facilities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Joint efforts of the City of DeSoto with public service agencies and the Metro Dallas Homeless Alliances and CoC are expected to increase awareness of organizations providing services not currently provided directly by the City of DeSoto.
2	Agency/Group/Organization	City of De Soto Code Enforcement
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing, Code Enforcement in LMI Neighborhoods
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
3	Agency/Group/Organization	De Soto Housing Finance Corporation
	Agency/Group/Organization Type	Publicly Funded Institution/System of Care Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>A number of the agencies and organizations with which the City consults are shown in the table below. The City maintains contact with over forty other municipalities, school districts and service organizations via e-mail, conference calls, face-to-face meetings, and conferences.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

To the best of its ability, the City has been in contact with agencies and organizations involved in activities that are relevant to CDBG activities and programs.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Dallas County	Provides data on homeless needs.
City of DeSoto 2003 Comprehensive Plan	City Planning Department	Provides unified direction for housing, infrastructure, and services programs
Dallas County Consolidated Plan	Dallas County Department of Planning and Development	Coordination of homeless programs
Dallas Ten-Year Plan to End Chronic Homelessness	Metro Dallas Homeless Alliance	Coordination of homeless programs; coordinated client access
Strategic Plan for Dallas County	Dallas County Planning Department	Broad direction for economic and community development
Metropolitan Transportation Plan	North Central Texas Council of Governments	Infrastructure issues and priorities

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

As noted above, the City will coordinate with a range of public entities, including neighboring municipalities, the Metro Dallas Homeless Alliance, the Texas Department of Housing and Community Affairs, Dallas County, and North Central Texas Council of Governments (NCTCOG) in the development and execution of a range of programs and activities. The City of DeSoto will continue its' partnership with the North Texas Council of Governments Housing Finance Corporation (NTHFC). The City provides referrals to the NTHFC which offers two programs, a Mortgage Credit Certificate Program (MCC) providing first-time homebuyer mortgage financing and the Single-Family Bond Program providing Down Payment and Closing Cost Assistance.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City considers the involvement of its low- and moderate-income residents to be essential to the development and implementation of its Five-Year Consolidated Plan and its Annual Action Plans.

As noted in AP-05, consultation, two publicized Town Hall Meetings were held on April 8, 2019, to receive public comment on the 2019 Annual Action Plan. The 30-day public comment period was June 4, 2019 – July 15, 2019. The City publicized and held a final Public Hearing and approved the Annual Plan on July 16, 2019. The input received at these meetings helped identify specific community needs and priorities, which were considered in the development of the City's goals and programs.

In May 2019, as part of the Annual Plan process, the City also conducted interviews with key department heads and staff, and made a presentation at a City Council Public Hearing May 21, 2019 to explain the program, the City's status as a participating jurisdiction and to answer questions from the Council and the public. Active participation by attendees at the meeting provided insight into community needs.

The City ensures that all Public Hearings are held at times and locations convenient to potential and actual beneficiaries and with accommodations for persons with disabilities. Upon request, in advance of the meeting, the City will attempt to make accommodations for those individuals in need of special assistance. The City also provides technical assistance workshops for all interested in the programs.

The Citizen Outreach Participation Table below provides details about the various outreach efforts.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	City Council Briefing before Council on May 21, 2019	No comments received.	No comments received, none rejected.	
2	Public Meeting	Non-targeted/broad community	Two publicized Town Hall Meetings on April 8, 2019.	No comments received.	No comments received, none rejected.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City is faced with the difficult task of meeting increasing needs with limited resources. The figures shown below in the table are estimates. Annual Plan Year 2019 figures are based upon the known HUD allocation. The figure for “Expected Amount Available Remainder of ConPlan” multiplies the current figures by three to arrive at an estimate for the remainder of the ConPlan

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	288,079	0	0	288,079	288,079	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will seek to cultivate funding partners who can match the City's investment of CDBG funds. The City administration recognizes that the City's annual entitlement and formula allocations are not sufficient to meet all of its needs. Additional funds need to be identified to support public services, infrastructure and affordable housing programs for those in need.

During the development of the 2015 – 2019 Consolidated Plan, the City of DeSoto identified six (6) Alley Improvement Projects in three (3) census tracts within the CDBG Low - Moderate Income areas. These six alley improvement projects were designated by the City for combined funding from CDBG and City General Fund, one project to be funded each Annual Plan Year. For each of the six-alley improvement project, the CDBG funding will leverage the City of DeSoto general fund participation with CDBG providing an average of one-third of the funding and general fund two-thirds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not Applicable

Discussion

The 2019 Annual Action Plan is intended to provide programs that best support the needs of low-moderate income persons and households. This year's budget includes public service funds for transportation vouchers to assist the elderly, persons with disabilities and low-income persons with access to essential services. Code Enforcement funded has been shifted from CDBG and entirely to the City General Fund as of Annual Plan Year 2017.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Program Administration	2015	2019	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Public Improvements/Infrastructure Provide Affordable Housing Opportunities, including Public Service Programs Economic Development, including job training Public Facilities Homeless Activities, including Homeless Prevention	CDBG: \$57,615	Other: 1 Other
2	Public Improvements/Infrastructure	2015	2019	Non-Housing Community Development	Low-mod areas	Public Improvements/Infrastructure	CDBG: \$187,253	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 14 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Service Programs	2015	2019	Non-Homeless Special Needs	Citywide	Public Service Programs	CDBG: \$43,211	Public service activities other than Low/Moderate Income Housing Benefit: 35 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Program Administration
	Goal Description	Program Administration
2	Goal Name	Public Improvements/Infrastructure
	Goal Description	Improvements for municipal infrastructure, including alleys, streets, water, sewer and lighting.
3	Goal Name	Public Service Programs
	Goal Description	Provide public services, transportation vouchers to low-moderate income persons, elderly and persons with disabilities to assist them with transportation access to vital services including doctors offices, hospital, pharmacy and public facilities.

Projects

AP-35 Projects – 91.220(d)

Introduction

The development of the Annual Action Plan involved consultation with those agencies involved in delivering housing, housing services, and community improvements. Meetings and discussions were held between the staff of the City’s Administration Department and other City Departments, as well as conducting meetings with appropriate homeless, housing and social service agencies. Public input was also solicited through Town Hall public meetings, public hearings, and a web-based survey. All projects selected to receive funding meet objectives and goals set by the City to address infrastructure, ADA, housing, and social needs.

Projects

#	Project Name
1	Administration
2	Public Improvements / Infrastructure
3	Public Services

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

These projects are deemed to be of the highest priority and meet the greatest need. The chief obstacle to meeting these needs is a lack of resources to provide a greater level of assistance.

AP-38 Project Summary
Project Summary Information

1	Project Name	Administration
	Target Area	Citywide
	Goals Supported	Program Administration
	Needs Addressed	Public Improvements/Infrastructure Public Service Programs Public Facilities
	Funding	CDBG: \$57,615
	Description	Program Administration providing planning, administrative oversight, regulatory compliance for all projects administered in 2019 Program Year with CDBG Funding.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	285 low and moderate income persons, 14 households
	Location Description	Citywide
	Planned Activities	Infrastructure Improvements to Alleys and Transportation Assistance to Access Essential Services
2	Project Name	Public Improvements / Infrastructure
	Target Area	
	Goals Supported	Public Improvements/Infrastructure
	Needs Addressed	Public Improvements/Infrastructure
	Funding	CDBG: \$187,253
	Description	Improvement to Alley including reconstruction of the alley to increase accessibility, safety and security.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	250 Low and moderate income individuals and 14 low and moderate income households
	Location Description	Misty Glen Drive / Ray Andra Drive along Pleasant Rn Road.
	Planned Activities	Alley Reconstruction and Paving

3	Project Name	Public Services
	Target Area	Low-mod areas Citywide
	Goals Supported	Public Service Programs
	Needs Addressed	Public Service Programs
	Funding	CDBG: \$43,211
	Description	Public Services providing transportation services to low and moderate income persons to access essential services. Taxi Cab vouchers will be provided for low and moderate income persons to pay for transportation to and from essential services originating or terminating in Desoto with travel limited to locations in Dallas and Ellis Counties.
	Target Date	9/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	35 low and moderate income persons
	Location Description	citywide
	Planned Activities	Provide transportation for low and moderate income persons to access essential services.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

During the development of the 2015 – 2019 Consolidated Plan, the City of DeSoto identified six (6) Alley Improvement Projects in three (3) census tracts within the CDBG Low - Moderate Income areas. These six alley improvement projects were designated by the City for combined funding from CDBG and City General Fund, one project to be funded each Annual Plan Year.

The City has designated Census Tracts 166.183, 166.192 and 166.193 as three target areas and identified alley improvement project for each Annual Plan Year. These target areas and associated Alley Improvement Project will be identified on a map featured on the City website and a demonstration of how to access that information was available during the Town Hall Meeting and City Council Public Hearing and will continue to be a feature of our future public participation efforts.

CDBG eligible areas, also known as Low- to Moderate-Income Areas, are identified through a map on the City of DeSoto website.

The designated census tracts ("Target Areas") for present and future CDBG infrastructure projects:

- o Current 2016 Project: Williams/Gilbert Alley; Census Tracts 166.193 and 166.192
- o Proposed 2017 Project: Stony Creek Alley; Census Tract 166.192
- o 2018 Project: Ray Andra/Misty Glen Alley; Census Tract 166.183
- o 2019 Project: Ray Andra/Vince Lane Alley; Census Tract 166.183
- o 2020 Project: Dennis Drive/Misty Glen Alley; Census Tract 166.183
- o 2021 Project: Vince Lane Alley; Census Tract 166.183

The City designated the all CDBG eligible census tracts as the operational area of the CDBG funded code enforcement officer. The CDBG funded Code Enforcement officer works exclusively in the CDBG eligible census tracts and no sub-area is designated as a target area.

Geographic Distribution

Target Area	Percentage of Funds
Low-mod areas	100
Citywide	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

These projects are deemed to be of the highest priority and meet the greatest need. The chief obstacle to meeting these needs is a lack of resources to provide a greater level of assistance.

Discussion

The City has designated Census Tracts 166.183, 166.192 and 166.193 as three target areas and identified alley improvement project for each Annual Plan Year. These target areas and associated Alley Improvement Project will be identified on a map featured on the City website and a demonstration of how to access that information was available during the Town Hall Meeting and City Council Public Hearing and will continue to be a feature of our future public participation efforts.

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- o 2017 Project: Stony Creek Alley; Census Tract 166.192
- o 2018 Project: Ray Andra/Misty Glen Alley; Census Tract 166.183
- o 2019 Project: Ray Andra/Vince Lane Alley; Census Tract 166.183
- o 2020 Project: Dennis Drive/Misty Glen Alley; Census Tract 166.183
- o 2021 Project: Vince Lane Alley; Census Tract 166.183

The City designated the all CDBG eligible census tracts as the operational area of the CDBG funded code enforcement officer. The CDBG funded Code Enforcement officer works exclusively in the CDBG eligible census tracts and no sub-area is designated as a target area.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

For the current program year, the City does not plan to directly support any affordable housing efforts because the necessary procedures and policies are not in place. Affordable housing programs will likely be initiated in later program years.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of DeSoto will continue to support access to resources for affordable housing through it's partnership with the North Texas Council of Governments Housing Finance Corporation (NTHFC). The City provides referrals to the NTHFC which offers two programs, a Mortgage Credit Certificate Program (MCC) providing first time homebuyer mortgage financing and the Single Family Bond Program providing Down Payment and Closing Cost Assistance. The SFBP currently does not offer any funding.

The MCC Program offers mortgage financing to eligible first time homebuyers wishing to achieve homeownership through a network of participating lenders. The Mortgage Credit Certificate offers a tax credit up to \$2,000 per year as long as the homebuyer occupies the home as their principal residence and have a mortgage. It is a dollar for dollar reduction against the homebuyer's federal tax liability. The portion or amount of the annual tax credit is equal to the annual interest paid on the mortgage loan multiplied by the mortgage credit rate of 40%. This credit increases the homebuyers' income resulting in increased buyer capacity to qualify for the mortgage loan. An MCC has the potential to save the

homebuyer thousands of dollars over the life of the loan.

A lack of funding for affordable housing is a major barrier. The City will take the following additional actions to increase access to affordable housing:

- Identify public and private funding and public and private partnerships to support affordable housing as funds become available.
- Evaluate program opportunities to address affordable housing through Volunteer Housing Rehabilitation Program or Industry-trade Association Emergency Repair Program
- Evaluate Incentive Programs – TIF, Building Permit Rebates, Incentivized Zoning

AP-60 Public Housing – 91.220(h)

Introduction

As noted, the City does not have a housing authority or any public housing units.

Actions planned during the next year to address the needs to public housing

Not Applicable

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not Applicable

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City will consider pursuing activities to address the housing and supportive service needs of persons who are homeless, and those that have special needs. At that time, the City will develop program guidelines and mechanisms to assist organizations in providing these types of services.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of DeSoto will participate in future Point in Time (PIT) Homeless Count (anticipated in January 2019) with the Metro Dallas Homeless Alliance, Dallas County CoC. DeSoto Police Department Officers and Code Enforcement Officer will perform the local non-sheltered persons count in DeSoto by identifying any homeless persons on the streets of the City of DeSoto on that night.

The City of DeSoto will coordinate with shelters and service providers to receive survey data for homeless persons in shelters in Dallas County or accessing services on the PIT night, or identifying themselves as living or having lived in DeSoto. The City of DeSoto Assistant City Manager and staff participated in the January 2017 Dallas Metro Homeless Alliance PIT Count and will participate in the scheduled count for January 2019. DeSoto will focus on performing the PIT in the City of DeSoto. Based on data collected during the PIT for homeless persons in DeSoto and identification of homeless persons in Dallas County shelters whose homeless origin began in DeSoto, City personnel will identify service providers and make referrals of homeless persons to those services.

The One Year Goal is to provide referrals for services and shelter to 6 to 10 persons anticipated to be identified in the January 2019 Point in Time Count.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of DeSoto will participate in future Point in Time (PIT) Homeless Count (anticipated in January 2019) with the Dallas County CoC. DeSoto Police Department Officers and Code Enforcement Officer will perform the local non-sheltered persons count in DeSoto by identifying any homeless persons on the streets of the City of DeSoto on that night. Based on data collected during the PIT for homeless persons in DeSoto and identification of homeless persons in Dallas County shelters whose homeless origin began in DeSoto, City personnel will identify service providers and make referrals of homeless persons to those services. It is anticipated that referrals will be made to 6 to 10 persons identified as homeless during the PIT. The Program Year Goal includes referrals that will be made to 2 to 4 persons and families in need of

shelter and services who are victims of domestic violence during the program year.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of DeSoto will actively participate in future Point in Time (PIT) Homeless Count (anticipated in January 2019) with the Dallas County CoC. DeSoto Police Department Officers and Code Enforcement Officer will perform the local non-sheltered persons count in DeSoto by identifying any homeless persons on the streets of the City of DeSoto on that night. Based on data collected during the PIT and activities sponsored by MDHA and Dallas County CoC for homeless persons and those persons at risk of becoming homeless. DeSoto will evaluate its' participation and support to the CoC and MDHA in future applications to HUD for Super NOFA Funds to address these issues. The Program Goal includes attending at minimum one meeting of the Dallas County COC monthly

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of DeSoto will actively participate in activities sponsored by MDHA and Dallas County CoC and monthly meetings of those organizations aimed at developing policy, implementing plans for the HMIS System and supporting programs for homeless persons and those persons at risk of becoming homeless. DeSoto will evaluate its' participation and support to the CoC and MDHA in future applications to HUD for Super NOFA Funds to address these issues. The Program Goal includes attending monthly meetings of the MDHA and COC.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The most important impediment revolves around housing affordability and limited affordable housing initiatives. The lack of income, credit deficiencies and qualification for private financing programs and resources among borrowers make it difficult to reduce excessive rent or mortgage burdens or to receive financing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Desoto will provide general fund support for code enforcement inspectors in low and moderate-income census tract to ensure compliance with city codes, to help preserve the supply of affordable housing and removal of slum and blighted conditions.

The City will explore the idea of providing housing assistance in the future, as resources become available. The City will encourage private developer efforts to develop affordable housing projects using incentives and tax credit programs.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

The City will develop programs to deal with other aspects of CDBG activities. The City will evaluate opportunities to apply for funding through the State of Texas HOME Fund administered by TDHCA to provide housing rehabilitation to low and moderate-income households. The City will work with Habitat and other affordable housing providers to provide affordable housing to residents of Desoto.

Actions planned to address obstacles to meeting underserved needs

The greatest challenge to meeting underserved needs in the coming year will be meeting the increased need for program activities with a limited amount of funding. To overcome this significant challenge, the City will work more efficiently, seek a greater level of collaboration with other agencies and organizations, and aggressively seek opportunities to leverage funds.

Actions planned to foster and maintain affordable housing

The greatest challenge to meeting underserved needs in the coming year will be meeting the increased need for program activities with a limited amount of funding. To overcome this significant challenge, the City will work more efficiently, seek a greater level of collaboration with other agencies and organizations, and aggressively seek opportunities to leverage funds.

Actions planned to reduce lead-based paint hazards

The City will incorporate all HUD requirements concerning lead-based paint abatement as applicable. However, currently, the city does not fund housing rehabilitation programs. The City does not propose any funding for the abatement of lead-based paint in AAP Year 2019. The City will work with North Texas COG to ensure that lead-based paint is abated for homes purchased under its affordable housing program. In all future affordable housing programs funded with CDBG, the City will incorporate lead-based paint abatement as appropriate into its programs.

Actions planned to reduce the number of poverty-level families

The City of DeSoto will actively participate in support programs and activities with service agencies and sponsored by the Metro Dallas Home Alliance and Dallas County CoC, and Affordable Housing Programs sponsored by the North Texas Council of Governments. Because the nature of poverty is complex and multi-faceted, the City will attempt to allocate CDBG funds for services to very low-income households. The City will evaluate CDBG funding for meeting these critical basic needs in future years and has listed activities such as economic development, job creation, public services and affordable housing that help reduce poverty as priorities in the Consolidated Plan, but these efforts are currently

constrained by the number of funds available and competing for priority needs.

Actions planned to develop institutional structure

The City will seek partners in the development of a service delivery system and will seek to enhance the relationship with existing partners including MDHA, Dallas County CoC, City departments and social service agencies to coordinate the delivery of programs and services. The city will seek to leverage the limited available resources.

Actions planned to enhance coordination between public and private housing and social service agencies

The City maintains a close relationship with state, regional, and county organizations that provide assistance to low- and moderate-income persons as well as the homeless.

The City will work closely with local non-profit organizations to actively encourage housing programs for low- and moderate-income persons. Also, the Administration Department will develop and maintain a positive relationship with the builders, developers, and financial institutions in the region. This collaborative approach will assist in the creation and delivery of effective service delivery programs and affordable housing projects. The City of DeSoto will actively participate in support programs and activities with service agencies and sponsored by the Metro Dallas Home Alliance and Dallas County CoC, and Affordable Housing Programs sponsored by the North Texas Council of Governments.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Attachments

Dynamic DeSoto presents:
City of DeSoto Community
Development Block Grant:
Funding Suggestions

Foster Care Transition Program

Suggestion(s)

- ▶ Provide a transition program for youth to assist them after they have aged out of Foster Care. A local more expanded version of the Texas Department of Family and Protective Services (DFPS) Preparation for Adult Living program (PAL).
- ▶ Prepare youth for life skills such as job readiness.

Benefits of the program

- ▶ Housing & transportation assistance
- ▶ Community support services
- ▶ Job Readiness
- ▶ Financial Literacy
- ▶ Personal/Social Relationships
- ▶ Counseling Services

Job Readiness Training Program

Suggestion(s)

- ▶ Provide a program for those who have had legal problems preventing them from finding or obtaining a job.

Benefits of the program

- ▶ Interviewing
- ▶ Resume Building
- ▶ Workplace Ethics & Behavior
- ▶ Networking
- ▶ Effective Communication
- ▶ Programs to promote the development of life skills
- ▶ Addiction counseling and relapse prevention
- ▶ Assistance in connecting with community support services
- ▶ Education and employment services
- ▶ Peer mentoring
- ▶ Employment search assistance

Customer Service & Hospitality Training for Students

Suggestion(s)

- ▶ A program geared in hospitality would make DeSoto a more welcoming city.
- ▶ With the addition of hotels that are being built to grow the city of DeSoto a hospitality program would be great to start our kids out with the basics for a job in any field.
- ▶ Partnering with the school district and or local hospitality companies (Hilton, La Quinta...) would be a start in moving this forward.
- ▶ Great customer service for a business results in a higher customer retention rate, acquisition of new customers, reduced employee turnover and an increase in sales.

Benefits of the program

- ▶ Provides Competitive Advantage
- ▶ Improved customer service skills
- ▶ Improved Self-Confidence
- ▶ Higher employee motivation & engagement
- ▶ Enhances Business Reputation

Mobility Friendly City

Suggestion(s)

- ▶ Make our city mobility friendly and accessible to ALL, with or without a physical disability.
- ▶ Some businesses are accessible, however getting to and from surrounding areas, and within DeSoto, are not business accessible.

Benefits of the program

- ▶ Accessible sidewalks and walkways with wider paths.
- ▶ Wheelchair ramps
- ▶ Wider doors
- ▶ Shuttle/Bus service

Social Service Assistance Programs for DeSoto's Aging Population

Suggestion(s)

- ▶ Approximately 18.92% of DeSoto's population is 65 or older. Many of these elders are living on fixed incomes and are in need of social services that the city of Dallas and Dallas County excludes them from, because they are residents of DeSoto, TX.
- ▶ Provide elder residents of DeSoto with low to moderate income home repair, or modernize their homes to remove health and safety hazards. (ex. Minor carpentry, painting, security doors, plumbing, electrical, etc).
- ▶ Provide elder residents of DeSoto with concierge services, someone who can help with errands or shopping.
- ▶ Provide elder residents of DeSoto with a senior food bank.

Benefits of the program

- ▶ Helps the elder residents of DeSoto stay in their home and keep it in good repair helps families and the community.
- ▶ Homeownership help families and individuals build savings over time, which can strengthen communities and helps many kinds of businesses that support the local economy.

DeSoto Youth Center

Suggestion(s)

- ▶ An idle mind breeds mischief. Afterschool and during the summers many DeSoto Youth are idle and prone to get into mischief simply due to boredom.
- ▶ Provide a DeSoto Youth Center. This facility would go above and beyond the local Recreation Center and would model something similar to the "Y".
- ▶ DeSoto Youth Center would model a "Y" in that, it would have a gym playing basketball and other gym activities, swimming pool, room for parties and other events, classrooms for professional development training, etc.

Benefits

- ▶ Create a city sponsored venue for our youth residents.

Additional Resident Feedback/Suggestions

- ▶ Adult skill education... trades... learning a new language
- ▶ Kid Fitness Camp
- ▶ Job training program specific to youth that are in school and out of school and at risk of dropping out. The program to include a paid internship with local employers and mentoring along with a partnership with Star Transit to ensure they have transportation to get to work.
- ▶ The children are our future, The #1 most important project is to make sure our children are getting a good education. Based on the current scores we received, we need to put a strong program together for children that are not passing, require tutors, maybe use local college for resources. Find out why children are struggling in our schools....Just some input...

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DESOTO, TEXAS, APPROVING AND ADOPTING THE 2019-2020 ANNUAL ACTION PLAN, AUTHORIZING SUBMISSION OF THE ANNUAL ACTION PLAN TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, AND AUTHORIZING THE MAYOR TO SIGN THE FUNDING APPROVAL AGREEMENT AS REQUIRED FOR PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City of DeSoto desires to assist its low- and moderate-income residents through community development activities; and

WHEREAS, Title I of the Housing and Community Development Act of 1974 as amended provides for a program of Community Development Block Grants (CDBG); and,

WHEREAS, the City of DeSoto is an Entitlement City as defined under said Act and is entitled to financial assistance; and,

WHEREAS, the City of DeSoto has been approved for a CDBG grant in the amount of \$268,987 for funding year 2019-2020; and

WHEREAS, federal regulations in 24 CFR Part 91.225(1) require that the City submit an Annual Action Plan each year; and,

WHEREAS, the 2019-2020 Annual Action Plan lists intended uses for grant funding; and,

WHEREAS, the City of DeSoto will utilize 2019-2020 CDBG grant funding for program administration, a transportation program that benefits low- to moderate-income and elderly and disabled persons, and infrastructure improvement(s) in low- to moderate-income area(s); and

WHEREAS, preparation of the Annual Action Plan has been undertaken, in compliance with U. S. Department of Housing and Urban Development (HUD) guidelines and with the DeSoto Citizen Participation Plan; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DESOTO, TEXAS THAT:

SECTION 1. The City Council does hereby approve the 2019-2020 Annual Action Plan.

RESOLUTION NO. 19-14

SECTION 2. The Mayor is authorized to sign and submit the City of DeSoto's 2019-2020 Annual Action Plan to HUD as required by federal regulations, to act as the authorized representative of the City of DeSoto, and to provide such additional information as may be required.

SECTION 3. The Mayor is authorized to sign the Funding Approval Agreement with HUD, to formally accept the FY2019-2020 CDBG funding.

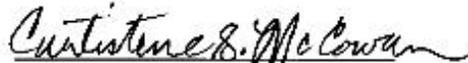
SECTION 4. The Mayor and other authorized, appropriate and responsible officials are hereby authorized and directed to execute on behalf of the City of DeSoto such certifications and other documentation as may be required by HUD.

SECTION 5. This Resolution shall take effect immediately from and after its passage and publication of the caption, as the law and Charter in such case provide.

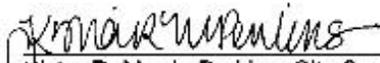
DULY RESOLVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DESOTO, TEXAS, ON THE 16TH DAY OF JULY, 2019.

CITY OF DESOTO, TEXAS

APPROVED:


Curtistene S. McCowan, Mayor

ATTEST:


Kisha R. Morris-Perkins, City Secretary



Grantee SF-424's and Certification(s)

OMB Number: 4040-0034
 Expiration Date: 12/31/2019

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, enter appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 09/25/2019	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: B-15-NC-48-0148	5b. Federal Award Identifier: B-15-NC-10-0010	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: CITY OF DESOTO, TEXAS		
* b. Employee/Manager Identification Number (EIN/ID): 75-102555	* c. Organizational DUNS: C787171376000	
d. Address:		
* Street1:	211 E. FLAGGENT RUN ROAD	
* Street2:	<input type="text"/>	
* City:	BROOK	
* County/Parish:	<input type="text"/>	
* State:	TX TEXAS	
* Province:	<input type="text"/>	
* Country:	USA UNITED STATES	
* Zip / Postal Code:	7515-2929	
e. Organizational Unit:		
Department Name: GENERAL ADMINISTRATION	Division Name: CITY MANAGER'S OFFICE	
f. Name and contact information of person to be contacted on matters involving this application:		
* Prefix:	MR.	* First Name: DONIELLE
* Middle Name:	<input type="text"/>	
* Last Name:	BOEER	
* Suffix:	<input type="text"/>	
* Title:	ASSISTANT TO THE CITY MANAGER	
Organizational Affiliation: <input type="text"/>		
* Telephone Number:	072-250-9690	* Fax Number: 072-250-5703
* Email:	BOEBER@DESOTO1TX.GOV	

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. DEPARTMENT OF HOUSING GRANTS / ENTITLEMENT GRANTS"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14-218"/> CFDA Title: <input type="text" value="COMMUNITY DEVELOPMENT BLOCK GRANT / ENTITLEMENT GRANTS"/>	
* 12. Funding Opportunity Number: <input type="text" value=""/> * Title: <input type="text" value=""/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="RELIANT FUNDS FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	38
* b. Program/Project	29
Attach an additional list of Program/Project Congressional Districts if needed. <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date:	10/01/2019
* b. End Date:	09/30/2020
18. Estimated Funding (\$):	
* a. Federal	288,070.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL:	288,070.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an Internal site where you may obtain this list, is contained in the announcement or agency specific instructions	
Authorized Representative:	
Prefix:	Ms.
* First Name:	CURTIS DENE
Middle Name:	
* Last Name:	MCCOWAN
Suffix:	
* Title:	Mayor, City of Desoto, Texas
* Telephone Number:	972-230-9645
Fax Number:	972-230-3798
* Email:	DMORRIS@DESOTO.TX.GOV
* Signature of Authorized Representative:	
* Date Signed:	07/16/2019



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

07/16/2019

Signature/Authorized Official



CURTISTENE MCCOWAN

Date

Name

MAYOR

Title

211 E. PLEASANT RUN ROAD

Address

DESOTO, TEXAS 75115

City/State/Zip

972-230-9645

Telephone Number

- This certification does not apply.
 This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2018, 2019, 2020, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, I, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

07/16/2019

Signature/Authorized Official

Date

Curtistene S. McCowan
CURTISTENE

Name

MAYOR

Title

211 E. PLEASANT RUN ROAD

Address

DESOTO, TEXAS 75115

City/State/Zip

972-230-9645

Telephone Number

Jurisdiction _____

- This certification does not apply.
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

_____ Signature/Authorized Official	_____ Date
_____ Name	
_____ Title	
_____ Address	
_____ City/State/Zip	
_____ Telephone Number	

We do not participate in the Optional Certification CDBG Program.

Jurisdiction

This certification does not apply.
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

We do not participate in the HOME Program.

Jurisdiction

This certification does not apply.
 This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

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Signature/Authorized Official	Date
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Name	
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Title	
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Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

We do not participate in the HOPWA Program.

- This certification does not apply.
 This certification is applicable.

ESG Certifications

I, _____, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

Jurisdiction

authorities as specified in 24 CFR Part 58.

11. The requirements of 24 CFR 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 USC 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official		Date
<hr/>		
I		
Name		
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Title		
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Address		
<hr/>		
City/State/Zip		
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Telephone Number		

We do not participate in the ESG Program

Jurisdiction _____

- This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code). Check if there are workplaces on file that are not identified here. The certification with regard to the drug free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of DeSoto, Texas	211 E. Pleasant Run Road	DeSoto	Dallas	TX	75115

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

Jurisdiction

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement); consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must completed, in use, and on file for verification. These documents includes:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan

07/16/2019

Signature/Authorized Official

Curtistene McCowan

CURTISTENE MCCOWAN

Date

Name

MAYOR

Title

211 E. PLEASANT RUN ROAD

Address

DESOTO, TEXAS 75115

City/State/Zip

972-230-9645

Telephone Number

