

To: Dallas County CARES Team

From: City of DeSoto

Date: October 15, 2020

Subject: Performance Measures for CARES Act Funding Expended Through September 31, 2020

As of September 31, 2020, the City of DeSoto has expended a total of \$308,228.18 to date, with \$18,868.60 expended during the month of September. Below is a breakdown to date and for the month of September for DeSoto's approved programs:

Approved Program	All Expenses to Date	September Expenses
Business Assistance Program	\$4,114.09	\$3,937.38
Residential Assistance Program	\$4,114.09	\$3,937.38
City Services & Reimbursement Program	\$300,000.00	\$10,993.84
Distance Learning Assistance Program	\$0	\$0
Food Pantry Assistance Program	\$0	\$0
Total	\$308,228.18	\$18,868.60

Below is a summary of each of the actions taken within these programs through September 31, 2020.

Business Assistance Program: The City of DeSoto approved a contract with NDC to provide third-party administrator services for the City's Business Assistance Program. As part of this program, the City hired two personnel to assist DeSoto businesses with the submission process, oversee outreach, and to respond to questions from applicants. Costs incurred during the month of September are for these personnel. As of September 25, the City of DeSoto notified 40 businesses they were pre-selected for the first-round business lottery, with an additional 20 waitlisted.

Residential Assistance Program: The City of DeSoto approved a contract with NDC to provide third-party administrator services for the City's Residential Assistance Program. As part of this program, the City hired two personnel to assist DeSoto residents with the submission process, oversee outreach, and to respond to questions from applicants. Costs incurred during the month of September are for these personnel. As of September 25, the City of DeSoto notified 200 individuals they were pre-selected for the first-round residential lottery, with an additional 50 waitlisted.

City Services & Reimbursement Program: The City of DeSoto is utilizing CARES Act funding to reimburse itself for certain costs necessary to respond to the COVID-19 pandemic. These costs are directly tied to COVID-19 for specific costs in supplies and personnel. These amounts include various equipment and supply costs for personal protective equipment, sanitizing services for City

facilities, facemasks, face-shields, gloves, disinfection services, permanent plexiglass for workstations, and software service programs to facilitate virtual meetings.

Some performance measures related to these items include:

- 23 City Council Meetings conducted virtually reducing in-person contact for elected officials, staff, and the public.
- More than 20,000 facemasks were distributed to DeSoto businesses and schools.
- 162 days of Ellis Davis Testing Site staffing for DeSoto police officers and firefighters.
- A total of 3,573.5 COVID-19 paid sick leave hours have been reimbursed through CARES Act funds.
- 447.30 hours of qualified FMLE leave have been reimbursed through CARES Act funds.

The City Purchasing Department is responsible for monitoring and controlling the purchasing commitments of the City and ensuring that all such commitments are drawn on a properly completed and approved purchase order form with supporting documentation attached as required.