CITY OF DESOTO
SOARING FOR EXCELLENCE

City of DeSoto
Short Term Rental Permit Application

Application must be filled out, signed, and submitted with all required documents attached and a $125.00 registration fee.

Requirements Checklist

Maximum Number of Occupants Permitted[1]

Floor Plan Layout with Room Dimensions Site

Plan/Survey Showing Max Vehicle

1 occupancy limit - no more than two persons per sleeping room and a maximum of no more than eight (8) persons total, plus up to two (2) minor children, age 12 or under

Property Address of the Short Term Rental

Property Owner Information
Name:

Mailing Address:

Phone Number: 24 Hour Contact Number:

Email:

Property Owner's Local Emergency Contact Representative (24 Hour)
Name

Mailing Address

Phone Number   24 Hour Contact Number

Email

If someone other than the property owner will be paying the hotel occupancy taxes for this property, please provide the name and full contact information:

☐ I certify that I am the property owner and I will provide my guests with my 24 hour contact information and a local 24 hour contact number should I be out of town during the rental of my property, pertinent neighborhood information (such as noise restrictions, waste collection schedules and regulations, parking restrictions, etc), and information to assist guests in the case of emergencies. I understand that I shall include the correct limits of guests and vehicles when advertising the property as a short term rental based on City DeSoto Ordinance 2180-19 and will include the prohibition against the use of the property for having a party in every advertisement, listing or other publication offering the premises for rent and will include the permit number assigned to the property by the City of DeSoto as a short term rental property in all advertisements. I understand that there are certain zoning uses that are strictly prohibited.

Date of Application   Signature

BELOW FOR CITY USE ONLY

Permit Fee   Payment Date   Date Approved   Expiration Date

Approved By   Permit Number