



Commercial Building Permit Application



NEW CONSTRUCTION: _____ REMODEL: _____

Applications must be approved and picked up within 90 days or they are null and void

PROJECT ADDRESS: _____

DESCRIPTION OF WORK: _____

P&Z INFORMATION

ZONING: _____ PD# _____ CONST. TYPE: _____

USAGE OCCUPYING THE SPACE? _____

SUBDIVISION: _____ LOT: _____ BLOCK: _____ (<http://www.dallascad.org>)

Area Sq Ft: _____ Sprinkler Yes ___ No ___ Asbestos Report Yes ___ No ___
TDLR# _____ (*Under 50K not Applicable*)

VALUE OF WORK: \$ _____ SEWER TAP SIZE: _____

WATER METER(S): Domestic: _____ Size: _____ Irrigation: _____ Size: _____

CONTRACTORS: (All contractors must be registered with the City before we will release the permit)

Business Name	Address	Phone #
GENERAL: _____ / _____ / _____		
ELECTRICAL: _____ / _____ / _____		
PLUMBING: _____ / _____ / _____		
MECHANICAL: _____ / _____ / _____		

I have hereby read and completed this application and know the same is true and correct and hereby agree to comply with all City, State, and Federal laws applicable to my property and project whether herein stated or not. I am the owner or the duly authorized agent of the above described property. Permission is hereby granted to enter this premise and make all investigations and inspections as required.

APPLICANT'S PRINTED NAME: _____

Company name & name of individual completing form.

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ CELL: _____

E-MAIL ADDRESS: _____ FAX: _____

APPLICANT'S SIGNATURE: _____ DATE: _____

FOR OFFICE/PLAN REVIEW

ENGINEERING: _____ DATE: _____ P&Z REVIEW: _____ DATE: _____

FIRE MARSHAL: _____ DATE: _____ P&Z USAGE: _____ DATE: _____

HEALTH: _____ DATE: _____ BLDG. INSP: _____ DATE: _____

FEE: \$ _____

**New/Remodel Commercial & Residential
Plan Review Checklist**

**Submittal of this Checklist is Required with All Building Permit Applications
(Plan Review Will NOT be performed until All Applicable Items are Submitted)**

Address: _____ Project Name: _____

_____ Plan Review Checklist

_____ Building Permit Application

_____ For NEW Commercial Builds (value \$1,000,000+), 50% of the Permit Fees will be
Required at the Time of Submittal

_____ For ALL NEW Commercial Projects, an Engineering Acceptance Letter is
Required at the Time of Submittal

_____ Asbestos Survey (ALL COMMERCIAL REMODELS IF ANY DEMOLITION IS
BEING DONE)

_____ TDLR# - Texas Accessibility Standards (for Commercial if value over \$50,000)

_____ A RES-Check Energy or a COM-Check Compliance Report (for New Commercial or
Residential)

_____ Site Plan to include:

Legal Description (Lot, Block, Subdivision)
Property Lines and Lot Dimensions
Proposed Structure and Existing Buildings
Proposed Flatwork
All Easements and Proposed Location of Utilities
North Arrow and Scale

_____ Engineered foundation plans

_____ For Septic Systems Provide Documents showing Designated Rep (DR) from Dallas county

_____ (2) Separately BOUND Hardcopies of Full Sets of Plans *To Scale*

_____ (1) Electronic copy of ALL of the above on a CD

Signature: _____ Date: _____